

Lothersdale Parish Council

Clerk – Louise Coverdale, 21 Raines Meadows, Grassington, Skipton, BD23 5NB
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Date 7 December 2018

Minutes of the Meeting of Lothersdale Parish Council held on Thursday 13th December 2018 at 7.30pm In the Club House

Present: Councillors E Cullen, K Narey, C Cowgill and S Ward

In Attendance: Patrick Mulligan County Councillor present from 7.30 pm, left at 7.50 pm, L Coverdale Clerk, and three members of the public.

1. **Apologies:** to consider apologies for absence from members.
Apologies were received from Cllr. Sipling.

2. **Disclosures of Interest**

(a) To record any Councillors disclosable pecuniary interests (DPI) in relation to items on this agenda. Councillors are to declare any disclosable pecuniary interests that they may have in items appearing on this agenda (section 30 (3) Localism Act 2011, appendices A and B)

(b) To receive, consider and record Councillors requests for DPI dispensation (section 31 Localism Act 2011) in connection with items on this agenda. (Applications for this must be made in writing to the clerk prior to the meeting)

A disclosure of interest was advised by Cllr. Cowgill in item 9 planning references 2018/19880/FUL and 2018/19913/HH.

3. **Minutes:** To accept the minutes of the meeting held on 8th November 2018.
Resolved: That the minutes of the meeting held on the 8th November 2018 were approved

4. **Reports from invited guests**

(a) Invited guests

- i) Andy Brown District Councillor - advised the following via email which was read out to the Council by the Chairman.

Aire Valley Incinerator – Cllr. Brown has attended a number of meetings regarding this and has raised concerns about the number of asthma attacks in the area and has requested that the data comes from a local weather station.

Extension of the M65 – Cllr. Brown advised that the hills above Lothersdale could be on the list to be considered for this and he has

Signed –

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written to Transport for the North making it clear that he would organise opposition to this.

ii) Councillor Patrick Mulligan County Councillor

Locality Funding - Cllr. Mulligan mentioned that funding was still available.

Budget setting -Cllr. Mulligan advised that budget setting was taking place at both Craven District Council and North Yorkshire County Council and that there would be a likely rise in council tax. It was advised that NYCC were under pressure due to Social Care funding and the changes currently in the consultation stage regarding the pupil referral units in the county.

5. Recreation Ground:

(a) Playground

Cllr. Cullen requested that the contractor be asked to clear the pine needles.

(b) Adult Gym Equipment

The Clerk provided the following update from Cllr. Sipling

The Clerk advised that the grant process for the equipment was currently waiting for the first registration of the recreation ground work to be completed.

(c) Recreation Ground Deeds

The Clerk provided the following update from Cllr. Sipling

The Clerk advised that the lawyers were in a position to start work and that he now required details of suitable individuals who could provide knowledge of the ownership of the recreation ground.

Cllrs. Narey and Cowgill agreed to consider this.

(d) Other items

Bird Hide – it was mentioned by the Chairman that there had been drinking taking place in the bird hide. It was agreed to monitor the situation.

6. Village Maintenance: to consider any relevant maintenance issues.

(a) Street Lighting

Cllr. Cullen and Cllr. Narey advised that the lamps would be replaced as they failed. It was also advised that lamp reference LP8 required the bulb replacing. The Clerk was asked to contact NYCC regarding this.

(b) Dog Waste Bins

Cllr. Cowgill and Ward updated the Council that the bins had now been installed. The Clerk was asked to notify Craven District Council of their location to enable emptying.

(c) Other items

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Flood hazard – thanks were given to Cllr. Cowgill for organising the clearing of the flood hazard created by the fallen leaves.

7. On-going Items

(a) Internet Banking

The Clerk advised that the required form had been completed by Cllr. Sipling and provided to the bank.

(b) To investigate the possibility of a new passing place on Main Street

Cllr. Narey updated the Council that a letter had been written to Highways and that he was awaiting a response.

8. Financial Matters:

(a) To agree the accounts for payment as tabled or presented at the meeting: (Annex 1: Finance Report) It was RESOLVED to make the following payments.

Payee	Description	Amount
Royal British Legion	Wreath	35.00
Kevin Narey	reimburse for keys	15.95
Lothersdale VT	War Memorial Display	27.50
Space3	Park rubbish bin signs	234.00
Space3	Dog waste bins x 3	341.47
S Cullen	Looking After Lothersdale	39.56
Autela Group	Parish Payroll	48.26

(b) To report receipts since the last meeting (Annex 1: Finance Report)
The following receipt was reported.

From	Description	Amount
Cash in at HSBC	Map Book	5.00

(c) Budget 2019-20

It was RESOLVED to accept the discussed budget.

In the budget the school licence fee is increased by 3% and the Clerks hours by 1 per week. The Council were pleased that there would be no increase in the precept demand.

9. Planning

(a) Applications

(Any applications received by the clerk after publishing the agenda will be tabled at the meeting)

Recommendation: To put forward comments to CDC planning department on recent applications.

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It was RESOLVED by the Council that there were No Comments to forward to CDC on the applications below.

The Chairman acknowledged that errors had been made relating to comments regarding application 2018/19880/FUL.

Planning Ref No.	Site Location	Brief Description of Proposal	Comments
2018/19880/FUL	Stable, Field To East Of Cow Lane, Lothersdale, Keighley	Demolition of existing stables and erection of new timber stables on same site	Comments requested to be rescinded. No further extension date had been advised by CDC.
2018/19940/PNT	Procter Heights Farm, Mitton Lane To Hawshaw Side, Lothersdale	Two containers within which telecommunications infrastructure will be installed	Comments deadline date 20 th December 2018 No Comment
2018/20002/TCA	6 Garden Terrace, Lothersdale	T1 & T2 Ash - Remove	Comments deadline date 28 th December 2018 No Comment
2018/19913/HH	2 Rook Street, Lothersdale	First Floor Bedroom Extension	Comments deadline date 26 th December 2018 No Comment

(b) Decisions – NONE RECEIVED

Planning Ref No.	Site Location	Outcome

10. Correspondence (for information and to inform future agenda items)

- a) Yorkshire Post M65 could be extended received from Andy Brown – circulated via email 09/11/18 - NOTED
- b) Community Library – request for funding – circulated via email 23/11/18
It was RESOLVED to pay the requested monies.

11. Matters requested by Councillors

- a) Clerks hours
It was RESOLVED by the Council to increase the Clerks hours by 1 hour per week to a total of 6.
- b) To consider the reduction in the number of Parish Council meetings
The Council discussed this and agreed to discuss it further at the next Council meeting.
- c) Summary of the Looking After Lothersdale Saturday Morning Event
Cllr. Ward updated the Council on the event. Advising that it was well attended and that the following bullet points had been amongst those raised - flooding in the village, drainage of rain water, litter picking, grass verges and benches. A further meeting of the group was planned to organise activities, and that Cllr. Cowgill had agreed to co-ordinate the Bloom and Woodland Group.
- d) Quarry Road sign post – in a poor state of repair and items in turning area. Cllr. Ward agreed to have a look at the sign post to assess any requirements.

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12. Matters requested by the Clerk

- e) Asset register
This is currently a work in progress. The Clerk advised that it would be updated and circulated for review and comment.
- f) Register of Members Interests – Councillors were reminded that any changes need to be advised within 28 days.
- g) Electricity supplier – to consider investigating the possibility of changing the supplier of electricity. The Council decided that this should be raised again at a meeting in 12 months time.
- h) Planning Comments Process – this had been mentioned under item 9.
- i) YLCA Planning Seminar April 2019
It was agreed that the Clerk could attend this event in April 2019.
- j) Appointment of Internal Auditor
It was agreed to appoint Ian Scott as the Internal Auditor.

13. Members community reports (for information only)

To accept reports of minor items from councillors and inform future agenda items.
None were raised.

14. To agree and note the time and date of the next Parish Council Meeting

That the next meeting is to be held on Thursday 10 January 2019 at 7.30 pm in the Club House

The meeting closed at 8.46 pm

Signed –

Cllr E Cullen
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