

Lothersdale Parish Council

Clerk – Louise Coverdale, 21 Raines Meadows, Grassington, Skipton, BD23 5NB
M: 07742 293390 E: lothersdaleparishcouncil@yahoo.com

Date 06 September 2018

To members of the council, you are hereby summoned to attend the meeting of Lothersdale Parish Council, to be held on Thursday 13th September 2018 at 7.30pm in the Club House for the purpose of transacting the following business.

Members of the public may address the council prior to the meeting. (Maximum total time allowed of **15 minutes**), but may not speak when the council is in session unless invited to do so by the chairman. Recording is allowed at Parish Council meetings which are open to the public, please give de regard to the Council's protocol on audio/visual recording and photography at public meetings, a copy of which is available to download from the web site. Anyone wishing to record is asked to contact, prior to the start of the meeting, the clerk whose details are at the top of the agenda. We ask that any recording is clearly visible to anyone at the meeting and that it is non-disruptive.

AGENDA

1. **Apologies:** to consider apologies for absence from members.
2. **Disclosures of Interest**
 - (a) To record any Councillors disclosable pecuniary interests (DPI) in relation to items on this agenda. Councillors are to declare any disclosable pecuniary interests that they may have in items appearing on this agenda (section 30 (3) Localism Act 2011, appendices A and B)
 - (b) To receive, consider and record Councillors requests for DPI dispensation (section 31 Localism Act 2011) in connection with items on this agenda. (Applications for this must be made in writing to the clerk prior to the meeting)
3. **Minutes:** To accept the minutes of the meeting held on 12th July 2018.
4. **Reports from invited guests**
 - (a) GDPR – David Roper-Newman, CDC
 - (b) Other invited guests
5. **Recreation Ground: -**
 - (a) Playground
 - i) To review the annual inspection report- circulated via email 22/08/18 and consider any work required.
 - ii) To consider booking the annual inspection on a repeat basis
 - (b) Adult Gym Equipment
An update to be provided by Cllr. Cowgill
 - (c) Playground Maintenance Monies
Update on the use of the maintenance monies
 - (d) Recreation Ground Deeds
An update by Cllr. Sipling read by the Clerk
 - (e) Other items
6. **Village Maintenance:** to consider any relevant maintenance issues.
 - (a) Noticeboard Replacement

An update on progress to be provided to the Cllrs. Ward and Narey.

- (b) Street Lighting
An update to be provided by Cllr. Cullen.
- (c) Dog and Rubbish Waste Bins
An update provided by Cllr. Cowgill
- (d) Village Signs
Update provided by Cllr. Ward
- (e) Road Signs
These have become faded and their visibility has become diminished. Progress update to be provided
- (f) Community Group Meeting
To consider organising a meeting of the different groups in the village who have an interest in maintaining the village environment

7. On-going Items

- (a) Lothersdale Calendar
This is in preparation for 2019. To consider whether notable dates should be advised for inclusion.
- (b) Raising awareness of village activities, groups and contacts
Update provided by Cllr. Sipling read by the Clerk
- (c) Internet Banking
To provide an update on the outcome of the investigation in to the possible use of internet banking
- (d) Housing Report
To discuss the housing report received
- (e) Policy Review
 - i) Code of Conduct – to consider adoption
 - ii) Standing Orders – to consider adoption

8. War Memorial Display Board: update on progress.

9. Financial Matters:

- (a) To agree the accounts for payment as tabled or presented at the meeting: (Annex 1: Finance Report)
- (b) To report receipts since the last meeting (Annex 1: Finance Report)

10. Planning

- (a) Applications
(Any applications received by the clerk after publishing the agenda will be tabled at the meeting)
Recommendation: To put forward comments to CDC planning department on recent applications.

Planning Ref No.	Site Location	Brief Description of Proposal	Comments
2018/19514/LBC	Western Part Of Dale End Mill, Lothersdale	Roofing works to make the structure water tight including replacing skylights and installing roof windows	Circulated 17/07/18 via email to Cllrs. 30/07/18 Comments sent to CDC re strong preference for skylights of a conservation nature.
2018/19530/MMA	Raygill Farm, Raygill Lane, Lothersdale	To amend the external colour of the /building from green fibre sheeting and timber boarding to grey steel sheeting.	Circulated 27/07/18 via email
2018/19599/HH	Fairacre , West Fold, Lothersdale, Keighley, BD20 8HQ	Conversion of existing ancillary accommodation (stores and garages) to provide garage and annex accommodation ancillary to existing dwelling.	Circulated via email 01/09/18

(b) Decisions

Planning Ref No.	Site Location	Outcome
2018/19100/FUL	Pennine Haulage Brow Garage	Granted subject to conditions and reasons (letter circulated to Cllrs. Via email 03/08/18)

11. Correspondence (for information and to inform future agenda items)

- (a) Planning Committee notification - Application Number: 2018/19100/FUL Proposal: Demolition of existing commercial/industrial building. Construction of 3 no houses and associated parking/external works (amendment to approved scheme reference 2017/18577/FUL) Location: Pennine Haulage Brow Garage. Committee date 30 July 2018 @ 1.35 pm – circulated via email 23/07/18
- (b) Dales End Mill Footpath – email update received from Cllr. Andy Brown. Circulated via email 03/08/18
- (c) Government Shale Gas Exploration and Production Planning Consultations – circulated via email 10/08/18
- (d) Consultation Green Paper for Adult Social Care and Well-being – circulated via email 10/08/18
- (e) Village Trust Letter re village park – circulated via email 10/08/18
- (f) Fields in Trust Membership - circulated via email 22/08/18
- (g) Community Led Housing Conference – circulated via email 22/08/18
- (h) Locality Funding - circulated via email 04/09/18

12. Matters requested by Councillors

- a) Rules for public sessions

13. Matters requested by the Clerk

- a) Asset register
The Clerk and Cllr. Cowgill to provide an update

14. Members community reports (for information only)

To accept reports of minor items from councillors and inform future agenda items.

15. To agree and note the time and date of the next Parish Council Meeting

L. Coverdale (Clerk to the Council)