

Lothersdale Parish Council

Clerk – Louise Coverdale, 21 Raines Meadows, Grassington, Skipton, BD23 5NB
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Date 14 May 2018

To members of the council, you are hereby summoned to attend the meeting of Lothersdale Parish Council, to be held on Thursday 31st May 2018 at 7.30pm in the Club House for the purpose of transacting the following business.

Members of the public may address the council prior to the meeting. (Maximum total time allowed of **15 minutes**), but may not speak when the council is in session unless invited to do so by the chairman. Recording is allowed at Parish Council meetings which are open to the public, please give de regard to the Council's protocol on audio/visual recording and photography at public meetings, a copy of which is available to download from the web site. Anyone wishing to record is asked to contact, prior to the start of the meeting, the clerk whose details are at the top of the agenda. We ask that any recording is clearly visible to anyone at the meeting and that it is non-disruptive.

AGENDA

1. **To elect the Chairman of the Council.**
2. **To receive a signed Declaration of Acceptance of Office from the Chairman.**
3. **To elect the Vice-Chairman of the Council.**
4. **To receive a signed Declaration of Acceptance of Office from the Vice-Chairman.**
5. **To receive signed Declarations of Office from all newly elected members of the Council.**
6. **Apologies:** to consider apologies for absence from members.
7. **The Notification of Disclosable Pecuniary Interests and Notification of Other Interests**
8. **Disclosures of Interest**
 - (a) To record any Councillors disclosable pecuniary interests (DPI) in relation to items on this agenda. Councillors are to declare any disclosable pecuniary interests that they may have in items appearing on this agenda (section 30 (3) Localism Act 2011, appendices A and B)
 - (b) To receive, consider and record Councillors requests for DPI dispensation (section 31 Localism Act 2011) in connection with items on this agenda. (Applications for this must be made in writing to the clerk prior to the meeting)
9. **Minutes:** To accept the minutes of the meeting held on 12th April 2018.
10. **Reports from invited guests**
11. **Recreation Ground: -**
 - (a) Playground

(b) Other items

12. Village Maintenance: to consider any relevant maintenance issues.

(a) Noticeboard Replacement

(b) Street Lighting

13. War Memorial Display Board: update on progress

14. Financial Matters:

(a) To agree the accounts for payment as tabled or presented at the meeting: (Annex 1: Finance Report)

(b) To report receipts since the last meeting (Annex 1: Finance Report)

(c) To receive a statement of the Council's end of year accounts for 2017/2018

(c) To receive and consider the Internal Audit Report for 2017/18

(d) Bank Mandates

15. Annual Audit

(a) To consider and approve the Annual Return Governance Statement for year ending 31 March 2018

(b) To consider and approve the Annual Return Accounting Statement for the year ending 31 March 2018

(c) To notify council of the arrangements for publishing of Unaudited Accounts and public inspection

16. Planning

(Any applications received by the clerk after publishing the agenda will be tabled at the meeting)

Recommendation: To put forward comments to CDC planning department on recent applications. (n.b. LDPC = Lothersdale Parish Council, CDC = Craven District Council)

Planning Ref No.	Site Location	Brief Description of Proposal	Comments
LDPC ref (a) CDC ref 2018/19268/HH	5 Garden Terrace	Conversion of outbuildings to create single garage with associated car port together with creation of additional car port over existing car parking space	
LDPC ref (b) CDC ref 2018/19100/FUL	Pennine Haulage Brow Garage, Rook Street	Demolition of existing commercial/industrial building. Construction of 3 no houses and associated parking/external works (amendment to approved scheme reference 2017/18577/FUL)	

LPDC ref (c) CDC ref 2018/19243/FUL	Land adjacent to Raygill House, Quarry Road	Proposed two storey dwelling and associated external works	
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17. Correspondence (for information and to inform future agenda items)

18. Matter requested by Councillors

(a) Item for payment (requested by Cllr Cullen)

19. Matters requested by the Clerk

(a) Review of assets and policies

(b) Contract of employment and associated documentation

20. Members community reports (for information only)

To accept reports of minor items from councillors and inform future agenda items.

21. To agree and note the time and date of the next Parish Council Meeting

Louise Coverdale (Clerk to the Council)