

Lothersdale Parish Council

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5 April 2018

To members of the council, you are hereby summoned to attend the meeting of Lothersdale Parish Council, to be held on Thursday 12th April 2018 at 7.30pm in the Club House for the purpose of transacting the following business.

Members of the public may address the council prior to the meeting. (Maximum total time allowed of **15 minutes**), but may not speak when the council is in session unless invited to do so by the chairman. Recording is allowed at Parish Council meetings which are open to the public, please give due regard to the Council's protocol on audio/visual recording and photography at public meetings, a copy of which is available to download from the web site. Anyone wishing to record is asked to contact, prior to the start of the meeting, the clerk whose details are at the top of the agenda. We ask that any recording is clearly visible to anyone at the meeting and that it is non-disruptive.

AGENDA

1. **Apologies:** to consider apologies for absence from members.
2. **Disclosures of Interest**
 - (a) To record any Councillors disclosable pecuniary interests (DPI) in relation to items on this agenda. Councillors are to declare any disclosable pecuniary interests that they may have in items appearing on this agenda (section 30 (3) Localism Act 2011, appendices A and B)
 - (b) To receive, consider and record Councillors requests for DPI dispensation (section 31 Localism Act 2011) in connection with items on this agenda. (Applications for this must be made in writing to the clerk prior to the meeting)
3. **Minutes:** To accept the minutes of the meeting held on 8th March 2018.
4. **Reports from invited guests**
5. **Recreation Ground** -
 - Playground:**
 - Update
 - Other:**
6. **Village Maintenance:** to consider any relevant maintenance issues.
7. **War Memorial Display Board:** update on progress
8. **Parish Council elections:** to make any arrangements necessary for the elections scheduled to take place on Thursday 3rd May 2018.
9. **Appointment of internal auditor**
10. **To agree a date for the Annual Parish meeting** – suggested Thursday 10th May at 7pm prior to the usual monthly meeting.

11. To agree a date for the Annual Meeting of Council – suggested at the usual monthly meeting on Thursday 10th May.

12. General Data Protection regulations: to propose we accept Craven District Council's offer to provide the service at a cost of £150 per annum (Cllr Cullen).

13. Vacancy for Clerk: To consider applications received and decide on who to call for interview on Thursday 19th April (*due to the nature of the business it may be necessary, under standing orders, to exclude members of the public for this item*).

14. Finance Recommendation: To agree the accounts for payment as tabled or presented at the meeting:

Payee	Cheque No.	Details	Amount including VAT	VAT figure if applicable	Budget Heading
D Davies	300182	Reimbursement - Craven Herald advert	118.80	19.80	Admin expenses
Yorkshire Local Councils Association	300183	Annual subscription	203.00		Subscriptions
Cath Wilson	300184	Reimbursement – defibrillator pads	83.82	13.97	Miscellaneous
Autela Group Ltd	300185	Payroll Jan-March 2018	46.08	7.68	Admin Expenses
Lothersdale Village Trust	300186	Use of Clubhouse	42.00		Room hire
Craven District Council	300187	Street lighting	195.07	32.51	Street lighting
Total			688.77		

15. Planning

(Any applications received by the clerk after publishing the agenda will be tabled at the meeting)

Recommendation: To put forward comments to CDC planning department on recent applications.

Planning Ref No.	Site Location	Brief Description of Proposal	Comments
2018/19041/FUL	Raygill Farm, Raygill Lane	Proposed traditional farm building	
2018/19119/TCA	Hall Croft House, The Fold, Lothersdale	T1 Maple - remove	
2018/19121/TCA	5 Garden Terrace	Sycamores – remove lower branches	

16. Correspondence (for information and to inform future agenda items)

17. Members community reports (for information only)

To accept reports of minor items from councillors and inform future agenda items.

18. To agree and note the time and date of the next Parish Council Meeting

Recommendation: That the next meeting is to be held on Thursday 10th May 2018 at 7.30pm in the Club House.

Debbie Davies (Clerk to the Council)