

Lothersdale Parish Council

Minutes of Lothersdale Parish Council held on Thursday 12th April 2018 at 7.30pm In the Club House

Present: Councillors E Cullen, E Mitchell, N Wilson, L Southern and C Cowgill
Cllr Wilson chairing the meeting in Cllr Cullen's absence.

In Attendance: Two members of the public, District Cllr A Brown and A Mallinson locum clerk.

04/1 Apologies:

Resolved: Apologies for lateness were accepted from Cllr Cullen due to family commitments.

04/2 Declaration of Interest:

None

04/3 Minutes

Resolved: That the minutes of the meeting held on the 8th March were approved.

04/4 Reports from invited guests

Cllr Brown had attended a site meeting with the NYCC footpaths officer at Dale End Mill to see what repairs were still required by the landowner. Work is still to be done on the walls, paths and gates to NYCC satisfaction.

04/5 Recreation ground

The project manager, Andrew Mallinson, gave a verbal update on the installation of the new play equipment. This had now been completed and the ground works had been finished including re-seeding where required. The very bad weather has slowed down germination of the seed and this will be monitored by Cllr's Cullen and Cowgill. Further seeding may be required. The temporary fencing was now in place and will be removed once the ground has dried up. The cheque to Creative Play can now be posted out as they have completed all of their work. Councillors congratulated Mr Mallinson on delivering the new play equipment project on time and to budget.

Resolved: That the play area be monitored to ensure that the grass seed has started to germinate and the cheque to Creative Play be sent to them.

04/6 Village maintenance.

Cllr Cullen had met with NYCC street lighting officers to identify the lamp posts that need replacing to ascertain the time scale involved and the potential costs.

Resolved: That the item of street lighting be placed on the May agenda.

04/07 War memorial display board

Three quotes have been obtained including an offer from a local contractor to carry out the design work and some of the construction costs free of charge. Funding has been identified from CDC, the Parish Trust and the Parish Council. Further research is still being done on the names that will be included on the board.

Resolved: That the clerk investigates whether planning permission is required and reports back to a future meeting.

Signed –

Cllr E Cullen

Date – 12th April 2018

04/08 Parish Council elections

Notices have been placed in the notice boards of the approved candidates and post-election CDC will provide a list of those who have been elected.

04/09 Appointment of internal auditor

Resolved: That Lindsey Robinson be appointed as the internal auditor for the accounts of 2017/18

04/10 To agree the date for the annual parish meeting

Resolved: That the meeting be held on Thursday 10th May at 7pm in the Clubhouse

04/11 To agree the date of the annual meeting of the council

That the meeting be held on Thursday 10th May at 7.30pm in the Clubhouse

04/12 General data protection regulations

Resolved: To appoint CDC as the data protection officer at a cost of £150

04/13 Vacancy for clerk

There have been 7 people who have submitted application forms. Councillors sifted these applicants down to 4 for an interview prior to appointing. The selection process will commence at 7.30pm on Thursday 19th in the Clubhouse.

Resolved: That the clerk notifies the applicants of the next stage and makes arrangements for the interviews.

04/14 Finance

Resolved: To pay the following cheques:

Payee	Cheque No.	Details	Total	VAT	Budget heading
D Davies	300182	Reimbursement Craven Herald advert	£118.80	19.8	Admin expenses
YLCA	300183	Annual subscription	£203.00		Subscriptions
Cath Wilson	300184	Reimbursement Defibrillator pads	£83.82	13.97	Miscellaneous
Autela Group Ltd	300185	Payroll Jan- March 2018	£46.08	7.68	Admin expenses
Lothersdale Village Trust	300186	Room hire	£42.00		Room hire
CDC	300187	Street lighting charges	£195.08	32.51	Street lighting
		Total	£688.78		

04/15 Planning

Resolved: That the following comments from the Parish Council are sent to CDC

Planning Ref No.	Site Location	Brief Description of Proposal	Comments
2018/1904/FUL	Raygill Farm, Raygill Lane	Proposed traditional farm building	No comment
2018/19119/TCA	Hall Croft House, The Fold	T1 Maple tree to remove	No comment
2018/19121/TCA	5 Garden Terrace	To remove lower branches on Sycamores	No comment

04/16 Correspondence

List of planning approvals. Training course on data protection at Ilkley on the 1st May. New register of electors.

04/17 Members community reports

Cllr Mitchel reported flooding taking place down Mitton Lane due to a blocked drain. Cllr Cullen thanked all the Councillor's who have been on the Council for the last 4 years, the 2 clerks and members of the public who have attended parish meetings. Cllr Wilson thanked Cllr Cullen for chairing the meetings.

04/18 To agree and note the time and date of the next Parish Council Meeting

Resolved: That the next meeting is to be held on Thursday 10th May 2018 at 7.30pm in the Club House.

Signed –

Cllr E Cullen

Date – 12th April 2018

Meeting closed at 9.00pm

Signed –

Clr E Cullen

Date – 12th April 2018