

Lothersdale Parish Council

Minutes of Lothersdale Parish Council held on Thursday 8th March 2018 at 7.30pm in the Club House

Present: Councillors E Cullen, L Southern, C Cowgill, N Wilson and E Mitchell.

In Attendance: D Davies, Clerk.

Guests: Cllr A Brown (for part of meeting).

3/1 Apologies:

County Cllr Patrick Mulligan

3/2 Disclosures of Interest:

None

3/3 Minutes

Resolved: The minutes of the parish council meeting held on 8th February 2018 were approved.

3/4 Reports from invited guests

Cllr A Brown reported that he had abstained on the budget and that Council Tax in Craven was going up by 2.9%. He would follow up on the footpath issue as there had been a lack of progress.

3/5 Recreation Ground

Playground:

The grass seed had been planted, the grant payment of £42,408 had been received but there were still some safety checks to complete before final payment was sent to Creative Play.

Other:

- There had been some minor vandalism to the bird feeder supports – repairs would cost £36.
- **Resolved: the parents of the children responsible would be asked to contribute towards the cost.**

- It was unanimously agreed that Thornwood Outdoors could use the woodland area fortnightly on Saturday mornings for two hours for a children's outdoor education session in return for a 5% contribution from profits made to the Parish Council.
- **Resolved: Lucy Thornton would be informed of the decision and requested to provide copies of her insurance and risk assessments.**

3/6 Village Maintenance: The noticeboard was beyond repair.

Resolved: Cllrs E Cullen, N Wilson and C Cowgill would obtain quotations for a noticeboard with a double door, one lockable.

3/7 Parish Council Elections:

There would be a briefing session at Skipton Town Hall on Thursday 15th March at 5.30pm for interested candidates. Nomination packs were passed to prospective candidates and more were available from the Clerk.

Signed –

Cllr E Cullen

Date – 12th April 2018

Resolved: The poster would be displayed calling for candidates plus a copy of the jpeg would be requested.

3/8 Vacancy for Clerk:

Resolved:

-Ms D Davies would be leaving on 31st March, Mr A Mallinson had agreed to act as a locum Clerk for April and it was hoped the new Clerk would be in post from 1st May.

-The advertisement was approved, with a salary range on the national pay scale of 17-27, dependant on qualifications and experience.

-We would advertise through YLCA, the parish magazine (£5.00 charge agreed), Craven Herald and locally as widely as possible.

-The closing date would be Thursday 5th April with interviews being held on the evening of Thursday 19th April. Applications would be considered at April's Parish Council meeting.

-The Clerk to book the Club House for 19th April.

3/9 Replacement pads for village defibrillators: The pads last up to three years and were previously replaced by the Yorkshire Ambulance Service.

Resolved:

The Parish Council approved payment of these at £29.95 per pair plus VAT. Cllr N Wilson would obtain an invoice for payment at April's meeting.

3/10 Finance Recommendation

Resolved: The accounts presented for payment were agreed:

Payee	Cheque No.	Details	Amount including VAT	VAT figure if applicable	Budget Heading
D G Davies	300175	January wages	157.99		Clerk's wages
HMRC	300176	PAYE January	39.60		Clerk's wages
J C Cowgill Ltd	300177	Maintenance contract (October 2017-March 2018)	1800.00	300.00	Village maintenance
Creative Play	300179	Play equipment	10359.60	1726.60	Park projects
D G Davies	300180	February wages	157.99		Clerk's wages
HMRC	300181	PAYE February	39.60		Clerk's wages
		Total	12554.78		

The following payment was approved but it was agreed to defer payment until the Council is satisfied that the playground is completed to the required standard:

Payee	Cheque No.	Details	Amount including VAT	VAT figure if applicable	Budget Heading
Creative Play	300178	Play equipment	54929.99	9154.99	Park projects
		Total	54929.99		

In addition, £12 cash was received from the sale of a book of walks which would be banked.

3/11 Planning

Signed –

Cllr E Cullen

Date – 12th April 2018

Planning Ref No.	Site Location	Brief Description of Proposal	Comments
2018/19004/HH	6 Garden Terrace, Lothersdale	Demolition of single storey extension and construction of two-storey extension	No comment

3/12 Correspondence:

- Craven District Council's Rural Housing Enabler explaining that the landowners and their agent would be undertaking a housing needs survey and a copy of the survey would be sent to the parish council for comments prior to it being sent out.
- Fields in Trust Active Spaces explaining that their criteria had altered and they would now consider funding the majority of capital costs of an outdoor gym equipment project. The Clerk would forward details to Cllr Cullen.
- Craven District Council drawing attention to the recently published brownfield register and inviting comments.
- Customer satisfaction survey from Whitelocks.
- CDC with notification of refusal of planning permission for 2018/18992/PNAG.
- The Craven Trust's annual report.
- YLCA training seminars on planning.

3/13 Members community reports:

- Cllr Mitchell asked about dog poo bags – he would contact Stephen Cohen.
- Cllr Cowgill had met with the Placement Coordinator from the Probation Service who had penciled in a project for Spring, possibly at a weekend. He felt it was a positive meeting and they would consider further projects. We needed to bear in mind we would be required to provide toilet facilities.

3/14 To agree and note the time and date of the next Parish Council Meeting

Resolved: That the next meeting is to be held on Thursday 12th April at 7.30pm in the Club House.

The meeting closed at 8.30pm

Signed –

Cllr E Cullen

Date – 12th April 2018