

Lothersdale Parish Council

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4 February 2018

To members of the council, you are hereby summoned to attend the meeting of Lothersdale Parish Council, to be held on Thursday 8th February 2018 at 7.30pm in the Club House for the purpose of transacting the following business.

Members of the public may address the council prior to the meeting. (Maximum total time allowed of **15 minutes**), but may not speak when the council is in session unless invited to do so by the chairman. Recording is allowed at Parish Council meetings which are open to the public, please give due regard to the Council's protocol on audio/visual recording and photography at public meetings, a copy of which is available to download from the web site. Anyone wishing to record is asked to contact, prior to the start of the meeting, the clerk whose details are at the top of the agenda. We ask that any recording is clearly visible to anyone at the meeting and that it is non-disruptive.

AGENDA

1. **Apologies:** to consider apologies for absence from members.
2. **Disclosures of Interest**
 - (a) To record any Councillors disclosable pecuniary interests (DPI) in relation to items on this agenda. Councillors are to declare any disclosable pecuniary interests that they may have in items appearing on this agenda (section 30 (3) Localism Act 2011, appendices A and B)
 - (b) To receive, consider and record Councillors requests for DPI dispensation (section 31 Localism Act 2011) in connection with items on this agenda. (Applications for this must be made in writing to the clerk prior to the meeting)
3. **Minutes:** To accept the minutes of the meeting held on 11th January 2018.
4. **Reports from invited guests**
5. **Recreation Ground** -
 - Playground:**
 - Update from Project Manager Mr A Mallinson
 - To agree an official opening date and invite a special guest to the ceremony.
 - Other:**
 - MUGA – to consider concerns about its cleanliness raised by the Headteacher and take any action as necessary.
6. **Village Maintenance:**
 - Repairs to noticeboards (Cllr E Cullen)
7. **Exception site for possible housing:** to consider whether to work with the Rural Housing Enabler at Craven District Council with a survey of all residents to ascertain local housing needs.
8. **Woodland Group handover** (Cllr E Cullen)

9. **Replacement street lights:** to consider alternative providers for future lighting needs.
10. **School licence fee:** To consider increasing the annual maintenance figure to £1300 per annum (from £1150) from August 2018.
11. **Data Protection Regulation:** to ensure we will be compliant for the new legislation coming into force on 25th May 2018.
12. **Parish Council elections:** to make any arrangements necessary for the elections scheduled to take place on Thursday 3rd May 2018.
13. **Memorial Noticeboard** (Cllr N Wilson)
14. **Financial Management Software:** to consider what action, if any, to take in order to assist with financial matters.
15. **Finance Recommendation:** To agree the accounts for payment as tabled or presented at the meeting:

Payee	Cheque No.	Details	Amount including VAT	VAT figure if applicable	Budget Heading
J C Cowgill Ltd	300170	Installation of flood defence barrier	510.00	85.00	Park projects
J C Cowgill Ltd	300171	Boardwalk	576.00	96.00	Park projects
D Davies	300172	Stamps and card	9.41		Admin expenses
Lothersdale Village Hall Trust	300173	Hosting defibrillator (annual charge)	25.00		Miscellaneous
		Total	1120.41		

16. Planning

(Any applications received by the clerk after publishing the agenda will be tabled at the meeting)

Recommendation: To put forward comments to CDC planning department on recent applications.

Planning Ref No.	Site Location	Brief Description of Proposal	Comments
2018/18903/TCA	Bethel Chapel, Calf Wood Lane	Removal of branches from Sycamores	

17. **Correspondence** (for information and to inform future agenda items)

18. Members community reports (for information only)

To accept reports of minor items from councillors and inform future agenda items.

19. To agree and note the time and date of the next Parish Council Meeting

Recommendation: That the next meeting is to be held on Thursday 8th March 2018 at 7.30pm in the Club House.

Debbie Davies (Clerk to the Council)