

# Lothersdale Parish Council

Clerk – Debbie Davies, 2 Hartlington Court, Baildon, Shipley, BD17 6HQ  
[debbiedavies72@gmail.com](mailto:debbiedavies72@gmail.com)  
01274-587834/0779 2966 242

7 December 2017

To members of the council, you are hereby summoned to attend the meeting of Lothersdale Parish Council, to be held on Thursday 14<sup>th</sup> December 2017 at 7.30pm in the Club House for the purpose of transacting the following business.

Members of the public may address the council prior to the meeting. (Maximum total time allowed of **15 minutes**), but may not speak when the council is in session unless invited to do so by the chairman. Recording is allowed at Parish Council meetings which are open to the public, please give due regard to the Council's protocol on audio/visual recording and photography at public meetings, a copy of which is available to download from the web site. Anyone wishing to record is asked to contact, prior to the start of the meeting, the clerk whose details are at the top of the agenda. We ask that any recording is clearly visible to anyone at the meeting and that it is non-disruptive.

## **AGENDA**

1. **Apologies:** to consider apologies for absence from members.
2. **Disclosures of Interest**
  - (a) To record any Councillors disclosable pecuniary interests (DPI) in relation to items on this agenda. Councillors are to declare any disclosable pecuniary interests that they may have in items appearing on this agenda (section 30 (3) Localism Act 2011, appendices A and B)
  - (b) To receive, consider and record Councillors requests for DPI dispensation (section 31 Localism Act 2011) in connection with items on this agenda. (Applications for this must be made in writing to the clerk prior to the meeting)
3. **Minutes:** To accept the minutes of the meeting held on 9<sup>th</sup> November 2017.
4. **Reports from invited guests**
5. **Recreation Ground** -
  - Playground:**
    - Update
  - Other:**
    - To consider quotations for installing a timber boardwalk, constructing a path and installing a flood defence gate/livestock barrier.
    - To consider replacing the pedestrian park gates, renovating and re-orientating the shelter and fixing a new sign to the park gate.
6. **Treatment of weeds:** to consider the one quotation received (from the three requested) from Complete Weed Control.
7. **Probation Service:** to consider the possibility of using people on Community Payback for some village tasks.
8. **Licence for use of playing field:** to consider any amendments to the current licence.

**9. Locality funding (Cllr P Mulligan) and Ward Member funding (Cllr A Brown):** to decide which projects to put forward, suggesting treatment of weeds (as above) for Locality funding and a contribution towards the timber boardwalk (as above) for Ward Member funding.

**10. Defibrillator at the Club House:** to consider funding a lockable door to the cabinet holding the defibrillator at a cost of £105 plus VAT (Cllr N Wilson).

**11. Future projects:** to consider any major projects for the financial year 2018/19 ahead of the budget setting process including:

- Woodland Group potential new project (Cllr C Cowgill)
- Toilets in the recreation ground
- Outdoor exercise equipment in the recreation ground
- Display board to commemorate Lothersdale residents killed in conflict
- Mowing verges

**12. Finance Recommendation:** To agree the accounts for payment as tabled or presented at the meeting:

Payee	Cheque No.	Details	Amount including VAT	VAT figure if applicable	Budget Heading
D G Davies	300161	November wages	157.99		Clerk's wages
HMRC	300162	PAYE November	39.60		Clerk's wages
Autela Payroll Services	300163	Payroll October-December	38.40		Admin expenses
South Craven Community Library Services	300164	Donation towards running costs	238.00		Miscellaneous
		<b>Total</b>	<b>473.99</b>		

### 13. Planning

(Any applications received by the clerk after publishing the agenda will be tabled at the meeting)

**Recommendation:** To put forward comments to CDC planning department on recent applications.

Planning Ref No.	Site Location	Brief Description of Proposal	Comments
2017/18739/HH	Fox Croft Barn, White Hill Lane, Lothersdale	Single storey extension to existing barn conversion and two storey extension to existing garage	
2017/18779/TPO	Summers Gill, Horrocks Close, Lothersdale	Various tree works	
2017/18596/FUL	Land off Rook Street, Lothersdale	Construction of detached dwelling with associated double garage and turning area	

**14. Correspondence** (for information and to inform future agenda items)

### 15. Members community reports (for information only)

To accept reports of minor items from councillors and inform future agenda items.

**16. Confidential budgetary item** (Cllr E Cullen)

**17. To agree and note the time and date of the next Parish Council Meeting**

**Recommendation:** That the next meeting is to be held on Thursday 11<sup>th</sup> January 2018 at 7.30pm in the Club House.

Debbie Davies (Clerk to the Council)