

Lothersdale Parish Council

Clerk – Debbie Davies, 2 Hartlington Court, Baildon, Shipley, BD17 6HQ

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1 June 2017

To members of the council, you are hereby summoned to attend the meeting of Lothersdale Parish Council, to be held on Thursday 8th June 2017 at 7.30pm in the Club House for the purpose of transacting the following business.

Members of the public may address the council prior to the meeting. (Maximum total time allowed of **15 minutes**), but may not speak when the council is in session unless invited to do so by the chairman. Recording is allowed at Parish Council meetings which are open to the public, please give due regard to the Council's protocol on audio/visual recording and photography at public meetings, a copy of which is available to download from the web site. Anyone wishing to record is asked to contact, prior to the start of the meeting, the clerk whose details are at the top of the agenda. We ask that any recording is clearly visible to anyone at the meeting and that it is non-disruptive.

AGENDA

1. Chairman to sign declaration of acceptance of office

2. Apologies: to consider apologies for absence from members

3. Disclosures of Interest

(a) To record any Councillors disclosable pecuniary interests (DPI) in relation to items on this agenda. Councillors are to declare any disclosable pecuniary interests that they may have in items appearing on this agenda (section 30 (3) Localism Act 2011, appendices A and B)

(b) To receive, consider and record Councillors requests for DPI dispensation (section 31 Localism Act 2011) in connection with items on this agenda. (Applications for this must be made in writing to the clerk prior to the meeting)

4. Minutes: To accept the minutes of the meeting held on 13th April 2017, 11th May 2017 (inquorate) and 24th May 2017.

5. Reports from invited guests

6. HSBC mandate change form – to complete with up to date signatories.

7. Barclays mandate change form – to complete with up to date signatories.

8. Recreation Ground update including:

- To consider the suggestion of allowing dogs.
- To consider the suggestion to install 30 square metres of plastic mesh.
- Open Day, Saturday 10th June.

9. To confirm Cllr E Cullen's position as the Parish Council representative on the Raygill Trust and the Spencer Homes Trust for a period of three years from September 2016

10. To appoint up to two councillors to attend the Yorkshire Local Council's Association branch meetings and to represent the Council as voting representatives at those meetings.
11. To confirm arrangements for meeting with Sarita Presland regarding the Transparency Code and possible funding from the Transparency Fund.
12. **Website:** update
13. **Telephone box:** update
14. **Roadsweeping:** update
15. **Plants for memorial garden:** to agree a sum to spend
16. **Completion of Annual Governance Statement in relation to the accounts for 2016/17**
17. **Approval of the accounts for 2016/17**
18. To agree a period of 30 working days for public inspection of the accounts for auditing purposes, to include the first 10 working days of July, to include the name and address of the external auditor.

19. Finance

Recommendation: To agree the accounts for payment as tabled or presented at the meeting:

Payee	Cheque No.	Details	Amount including VAT	VAT if applicable	Budget Heading
Stubbs Haulage Ltd	300122	Hire of Road sweeper	132.00	22.00	Road sweeping
A C Mallinson	300123	May wages	102.27		Park projects
D G Davies	300124	May wages	157.99		Clerk's wages
DG Davies	300125	Stamps	6.72		Admin Expenses
NYCC	300126	Street lighting maintenance	313.34	52.22	Street light repairs
Zurich Municipal	300127	Insurance	713.40		Insurance
		Total	1425.72		

20. Planning

(Any applications received by the clerk after publishing the agenda will be tabled at the meeting)

Recommendation: To put forward comments to CDC planning department on recent applications.

Planning Ref No.	Site Location	Brief Description of Proposal	Comments
53/2017/18045	Burlington House, Dale End	Demolition of part of existing rear extension and rebuilding up to first floor, and conversion of outbuilding into a utility room. Replacement of existing bay windows with period sash windows. Replacement of mismatched roof	

		covering with artificial stone tiles.	
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21. Correspondence (For information and to inform future agenda items)

22. Members community reports (For information only)

To accept reports of minor items from Councillor's and inform future agenda items

23. To agree and note the time and date of the next Parish Council Meeting

Recommendation: That the next meeting is to be held on Thursday 13th July 2017 at 7.30pm in the Club House.

Debbie Davies (Clerk to the Council)