

# **Lothersdale Parish Council**

## **Working Group remit policy**

Purpose: The Working Group will carry out such investigative work as identified by the Parish Council.

Areas of responsibility:

1. The working group shall comprise at least 3 Parish Councillor's - residents may be invited to join the group and there may be representatives from other organisation's - each group shall only have 1 representative.
2. Members of the group are champions for an area that the group is responsible for and all are expected to work constructively and make a positive contribution towards the work of the Parish Council and to the benefit of the village.
3. Recommendations and actions put forward to the Parish Council are decided by majority vote.
4. Agendas will be provided for each meeting.
5. Verbal reports will be provided for each Parish Council meeting by the chair of the group.
6. The working group does not have the power to take actions or make decisions without prior approval from the Parish Council.

Date adopted – 9<sup>th</sup> October 2014

Chairman .....

Minute reference – 10/12