

Lothersdale Parish Council

Clerk - Andrew Mallinson, 6 Roeburn Close, Bradford, BD6 3EF
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3rd November 2016

To members of the council, you are hereby summoned to attend the meeting of Lothersdale Parish Council, to be held on Thursday 10th November 2016 at 7.30pm in the Club House for the purpose of transacting the following business.

Members of the public may address the council prior to the meeting. (Maximum total time allowed of **15 minutes**), but may not speak when the council is in session unless invited to do so by the chairman. Recording is allowed at Parish Council meetings which are open to the public, please give due regard to the Council's protocol on audio/visual recording and photography at public meetings, a copy of which is available to download from the web site. Anyone wishing to record is asked to contact, prior to the start of the meeting, the clerk whose details are at the top of the agenda. We ask that any recording is clearly visible to anyone at the meeting and that it is non-disruptive.

AGENDA

1. **Apologies:** to consider apologies for absence from members
2. **Disclosures of Interest**
 - (a) To record any Councillors disclosable pecuniary interests (DPI) in relation to items on this agenda. Councillors are to declare any disclosable pecuniary interests that they may have in items appearing on this agenda (section 30 (3) Localism Act 2011, appendices A and B)
 - (b) To receive, consider and record Councillors requests for DPI dispensation (section 31 Localism Act 2011) in connection with items on this agenda. (Applications for this must be made in writing to the clerk prior to the meeting)
3. **Minutes**

Recommendation: To accept the minutes of the meeting held on 13th October 2016.
4. **Reports from invited guests**
5. **Election of deputy chair**

To elect a deputy chair for the term up to the May annual meeting.
Recommendation: That the Council elects a deputy chair.
6. **Web site**

A verbal update on progress will be provided by the clerk.
Recommendation: That the progress is noted and that emerging priorities are actioned to ensure that the new web site is available as soon as possible.
7. **New play equipment**

(Cllr Cullen) A verbal update will be given on the current situation regarding selecting appropriate play equipment.
Recommendation: That the progress is noted.
8. **Woodland Group update**

(Cllr Cullen) A verbal update will be given on progress made by the woodland group so far, including recent activities that have taken place and the involvement of local volunteers.
Recommendation: That the Parish Council welcomes the progress being made and thanks the volunteers for their continued hard work.

9. New policy for sanctioning commemorative items

(Draft policy document circulated to Councillors prior to the meeting)

A local resident has requested the installation of a bench and the planting of a tree in the recreational area in memory of their son-in-law who has passed away. The Council has agreed "in principal" to this request but needs to form a policy for this and future requests.

Recommendation: That the policy is adopted, or otherwise, and the applicant is informed of the Council's decision.

10. Future projects

To consider any major projects for the financial year 2017/18 ahead of the budget setting process. The suggested projects need to be prioritised and costs associated to them ahead of setting the budget.

Recommendation: That Councillor's projects are compiled by the clerk and brought to the December meeting for ratification as part of the budget setting process.

11. Finance

Recommendation: To agree the accounts for payment as tabled or presented at the meeting.

Payee	Cheque No.	Details	Amount
A Mallinson	300073	Clerks wages October	£237.10
HMRC	300074	PAYE October	£54.60
H A Heley	300075	(Woodland project) Inv 289 Hedge work	£450.00
Woodfellas	300076	(Woodland project) Laying of hedge	£300.00
E Cullen	300077	Purchase of plants for memorial area	£82.86
YLCA	300078	Inv 378-1617	£15.00
J C Cowgill	300079	Inv 1037+1042 Laying new path + half maintenance costs	£2,400.00
		Total	£3,539.56

12. Planning

(Any applications received by the clerk after publishing the agenda will be tabled at the meeting)

Recommendation: To put forward comments to CDC planning department on recent applications.

Planning Ref No.	Site Location	Brief Description of Proposal	Comments
53/2016/17430	Langdale	To fell 1 Willow tree	
53/2016/17455	1 Rook Street	Fell group of 7 Sycamore and 1 Holly.	

13. Correspondence (For information and to inform future agenda items)

14. Members community reports (For information only)

To accept reports of minor items from Councillor's and inform future agenda items

15. To agree and note the time and date of the next Parish Council Meeting

Recommendation: That the next meeting is to be held on Thursday 8th December 2016 at 7.30pm in the Club House.

A Mallinson (Clerk to the Council)