

# Lothersdale Parish Council

Clerk - Andrew Mallinson, 6 Roeburn Close, Bradford, BD6 3EF  
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1<sup>st</sup> December 2016

To members of the council, you are hereby summoned to attend the meeting of Lothersdale Parish Council, to be held on Thursday 8<sup>th</sup> December 2016 at 7.30pm in the Club House for the purpose of transacting the following business.

Members of the public may address the council prior to the meeting. (Maximum total time allowed of **15 minutes**), but may not speak when the council is in session unless invited to do so by the chairman. Recording is allowed at Parish Council meetings which are open to the public, please give due regard to the Council's protocol on audio/visual recording and photography at public meetings, a copy of which is available to download from the web site. Anyone wishing to record is asked to contact, prior to the start of the meeting, the clerk whose details are at the top of the agenda. We ask that any recording is clearly visible to anyone at the meeting and that it is non-disruptive.

## AGENDA

1. **Apologies:** to consider apologies for absence from members
2. **Disclosures of Interest**
  - (a) To record any Councillors disclosable pecuniary interests (DPI) in relation to items on this agenda. Councillors are to declare any disclosable pecuniary interests that they may have in items appearing on this agenda (section 30 (3) Localism Act 2011, appendices A and B)
  - (b) To receive, consider and record Councillors requests for DPI dispensation (section 31 Localism Act 2011) in connection with items on this agenda. (Applications for this must be made in writing to the clerk prior to the meeting)
3. **Minutes**

**Recommendation:** To accept the minutes of the meeting held on 10<sup>th</sup> November 2016.
4. **Reports from invited guests**
5. **Clerks vacancy**

(Under standing orders it may be necessary to exclude the public for this item)  
(Clerk) A verbal update will be given regarding applicants for the position of the clerk.  
**Recommendation:** That the Council sets a date and time to hold an interview process for a new clerk. (Proposed date is the 15<sup>th</sup> December at 7.30)
6. **Web site**

A verbal update on progress will be provided by the clerk.  
**Recommendation:** That the progress is noted and that emerging priorities are actioned to ensure that the new web site is available as soon as possible.
7. **New play equipment**

Negotiations have taken place to agree a design and price for the new play equipment. Any purchase order will be subject to obtaining external funding.  
**Recommendation: A)** That the preferred contractor and quotation is approved by council. **B)** That the clerk be authorised to proceed with writing bids for the external funding and report back to council with progress at the appropriate time.
8. **Street sweeping**

To set the next date and time for the mechanical sweeper to clean the main road. Large amounts of debris has accumulated on the pavements, which may require other volunteers to sweep the paths.  
**Recommendation:** That the date and time be set for the next mechanical sweep.

## 9. Budget 2017/18

(Document circulated to Councillors prior to the meeting)

To consider any amendments to the budget ahead of the final decision in January.

**Recommendation:** That any amendments are considered and included in the final projected budget for the January meeting.

## 10. Donation to Royal British Legion

The Royal British Legion provided the wreath for this year's remembrance service.

**Recommendation:** That a contribution be paid for the supply of the wreath for the Remembrance Day service.

## 11. Request for funding from SCAD

A funding request has been received from SCAD (Skipton and Craven Action for Disability) who currently have a shortfall of £20,000 in their budget.

**Recommendation:** That the funding request is supported or otherwise, and the applicant informed of the council's decision.

## 12. Finance

**Recommendation:** To agree the accounts for payment as tabled or presented at the meeting.

Payee	Cheque No.	Details	Amount
A Mallinson	300081	Clerks wages November + stamps	£236.90
HMRC	300082	PAYE November	£54.80
Puddle Digital Ltd	300083	Inv. 0875 Web design work	£120.48
Stubbs Haulage	300084	Inv. 3875 Street sweeping contract	£198.00
J C Cowgill	300085	Inv 1040 Path to new bird hide. ( Grant assisted )	£600.00
		Woodland Group- Inv 1039 Path construction through woodland 1A	£1,440.00
		Woodland Group- Inv 1049 Construction of fence and ramp 1B	£690.00
		Woodland Group- Inv 1041 Clearance o shrubs 2A	£960.00
		<b>Total</b>	<b>£4,300.18</b>

## 13. Planning

(Any applications received by the clerk after publishing the agenda will be tabled at the meeting)

**Recommendation:** To put forward comments to CDC planning department on recent applications.

Planning Ref No.	Site Location	Brief Description of Proposal	Comments
53/2016/17448	Beeches Barn, Dale End.	Application to vary condition 5 of original planning consent 5/53/149/B	
53/2016/17476	Hunters Lodge, East Hainslack.	Single storey replacement porch extension with roof terrace	
53/2016/17522	Leys Barn, Leys Lane, Glusburn	Proposed external works adjacent to existing barn conversion to rectify flooding problem	

## 14. Correspondence (For information and to inform future agenda items)

## 15. Members community reports (For information only)

To accept reports of minor items from Councillor's and inform future agenda items

**16. To agree and note the time and date of the next Parish Council Meeting**

**Recommendation:** That the next meeting is to be held on Thursday 12<sup>th</sup> January 2016 at 7.30pm in the Club House.

*A Mallinson* (Clerk to the Council)