

Lothersdale Parish Council

Clerk - Andrew Mallinson, 6 Roeburn Close, Bradford, BD6 3EF
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1st September 2016

To members of the council, you are hereby summoned to attend the meeting of Lothersdale Parish Council, to be held on Thursday 8th September 2016 at 7.30pm in the Club House for the purpose of transacting the following business.

Members of the public may address the council prior to the meeting. (Maximum total time allowed of **15 minutes**), but may not speak when the council is in session unless invited to do so by the chairman. Recording is allowed at Parish Council meetings which are open to the public, please give due regard to the Council's protocol on audio/visual recording and photography at public meetings, a copy of which is available to download from the web site. Anyone wishing to record is asked to contact, prior to the start of the meeting, the clerk whose details are at the top of the agenda. We ask that any recording is clearly visible to anyone at the meeting and that it is non-disruptive.

AGENDA

1. **Apologies:** to consider apologies for absence from members
2. **Disclosures of Interest**
 - (a) To record any Councillors disclosable pecuniary interests (DPI) in relation to items on this agenda. Councillors are to declare any disclosable pecuniary interests that they may have in items appearing on this agenda (section 30 (3) Localism Act 2011, appendices A and B)
 - (b) To receive, consider and record Councillors requests for DPI dispensation (section 31 Localism Act 2011) in connection with items on this agenda. (Applications for this must be made in writing to the clerk prior to the meeting)
3. **Minutes**

Recommendation: To accept the minutes of the meeting held on 14th July 2016.
4. **Reports from invited guests**
5. **Co-option on to the Parish Council**

(Due to the nature of the business it may be necessary, under standing orders, to exclude members of the public for this item)

To interview candidates who have expressed an interest in becoming a Parish Councillor to fill the vacant seat, where no election has been called for by local residents.

Recommendation: That the Council co-opts, or otherwise, a candidate on to the Council.
6. **Web site**

A verbal update on progress will be provided by the clerk.

Recommendation: That the progress is noted and that emerging priorities are actioned to ensure that the new web site is available as soon as possible.
7. **New play equipment**

(Due to the nature of the business it may be necessary, under standing orders, to exclude members of the public for this item)

(Cllr Cullen) A number of site meetings have been held with play equipment providers, the chairman and the clerk, with a view to starting the process of designing a scheme that will replace the current play equipment. Initial costs will be available at the meeting for consideration but the providers have indicated that they require more time to provide detailed drawings of what the equipment might look like.

Recommendation: That the progress is noted and that Councillors indicate any preferences in terms of materials and equipment that they might like to see moved forward to a more detailed design, prior to a public consultation.

8. Crosshills Library

A new community group has been established to take over the running of the library as NYCC are withdrawing funding for the service in 2017. The "South Craven Community Library" group are requesting initial funding support from local Parish Councils where they have identified residents using the service and based the figure on a pro rata basis. They are therefore requesting £238 from LPC to go towards the start-up costs, whilst they carry out other fund raising activities.

Recommendation: That the Parish Council supports the group and in principal contributes £238, or otherwise, and informs the group of its decision.

9. Pension provision

(Clerk) Under new legislation every employer has to select a pension provider even if the service is not used. Autela Payroll Services have provided three different companies that can be considered, although there are many companies in the market place that can provide pensions.

- a) NEST- currently no set up costs. (Set up by the government)
- b) NOW- Currently an admin fee of £36+vat per month
- c) THE PEOPLES PENSION- Currently a one of fee of £500 to start the scheme

Recommendation: That the preferred pension provider is selected and Payroll Services are notified.

10. Finance

Recommendation: To agree the accounts for payment as tabled or presented at the meeting.

Payee	Cheque No.	Details	Amount
A Mallinson	300062	Clerks wages July	£237.10
HMRC	300063	PAYE	£54.60
Lothersdale Village Trust	300064	Inv 149 Room Hire	£42.00
		Total	£333.70

11. Planning

(Any applications received by the clerk after publishing the agenda will be tabled at the meeting)

Recommendation: To put forward comments to CDC planning department on recent applications.

Planning Ref No.	Site Location	Brief Description of Proposal	Comments
53/2016/17192	Tow Top Farm	Construction of a steel portal framed agricultural building	
53/2016/17202	Lower Kirk Hall Barn	Material amendment to application 53/2013/14016	
53/2016/17218	Oakfield, Stansfield Brow	Application To Discharge Condition No 4 Of Previously Approved Application Reference 53/2015/15712	No comment

12. Correspondence (For information and to inform future agenda items)

13. Members community reports (For information only)

To accept reports of minor items from Councillor's and inform future agenda items

14. To agree and note the time and date of the next Parish Council Meeting

Recommendation: That the next meeting is to be held on Thursday 13th October 2016 at 7.30pm in the Club House.

A Mallinson (Clerk to the Council)