

# Lothersdale Parish Council

Clerk - Andrew Mallinson, 6 Roeburn Close, Bradford, BD6 3EF  
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6<sup>th</sup> July 2016

To members of the council, you are hereby summoned to attend the meeting of Lothersdale Parish Council, to be held on Thursday 14<sup>th</sup> July 2016 at 7.30pm in the Club House for the purpose of transacting the following business.

Members of the public may address the council prior to the meeting. (Maximum total time allowed of **15 minutes**), but may not speak when the council is in session unless invited to do so by the chairman. Recording is allowed at Parish Council meetings which are open to the public, please give due regard to the Council's protocol on audio/visual recording and photography at public meetings, a copy of which is available to download from the web site. Anyone wishing to record is asked to contact, prior to the start of the meeting, the clerk whose details are at the top of the agenda. We ask that any recording is clearly visible to anyone at the meeting and that it is non-disruptive.

## AGENDA

1. **Apologies:** to consider apologies for absence from members
2. **Disclosures of Interest**
  - (a) To record any Councillors disclosable pecuniary interests (DPI) in relation to items on this agenda. Councillors are to declare any disclosable pecuniary interests that they may have in items appearing on this agenda (section 30 (3) Localism Act 2011, appendices A and B)
  - (b) To receive, consider and record Councillors requests for DPI dispensation (section 31 Localism Act 2011) in connection with items on this agenda. (Applications for this must be made in writing to the clerk prior to the meeting)
3. **Minutes**

**Recommendation:** To accept the minutes of the meeting held on 9<sup>th</sup> June 2016.
4. **Reports from invited guests**
5. **To set the date and time of the next village mechanical sweep**

In line with the continued commitment to keeping the village clean, a date and time needs to be set for the mechanical sweeper to go through the village.  
**Recommendation:** That an appropriate date and time is set for the sweeper.
6. **Web site**

The web site is in need of a refresh and alternative sources of provider have been investigated by the clerk. Any new web site must be more user friendly and have a better interaction with residents. The clerk will present alternative proposals with associated costs.  
**Recommendation:** That the preferred web site supplier be engaged to prepare a new web site taking account of further suggestions made by Councillors.
7. **New play equipment**

(Cllr Cullen) To consider options for new play equipment, including a roundabout and any replacement items for those that are failing, taking into consideration feedback from residents and the school since the last meeting. A budget allocation needs to be set to define the amount of equipment that is tendered for.  
**Recommendation:** That a list of items is prepared in line with an agreed budget and play equipment providers are asked to tender. The results of this to be brought to a future meeting for consideration.

## 8. External funding

Considerable funding will be required to meet the requirements of supplying and installing new play equipment, as well as the continued work to enhance the woodland area. The Council needs to consider what it sees as a priority.

**Recommendation:** That a funding bid be prepared by the clerk and the chairman and presented to the Parish Trust and other funding providers to cover the costs of new play equipment and other scheduled improvements.

## 9. Woodland project

(Cllr Cullen) A verbal update will be given on progress of the group who have secured funding from the Woodland Trust to enhance the woodland area. The Parish Council are acting as bankers for the group and need to be aware of the process for drawing down funds.

**Recommendation:** That the progress is noted.

## 10. Finance

**Recommendation:** To agree the accounts for payment as tabled or presented at the meeting.

Payee	Cheque No.	Details	Amount
A Mallinson	300054	Clerks wages June	£309.93
HMRC	300055	PAYE	£73.00
Autela Payroll Services	300056	Inv 17904 Safety inspection of play equipment	£30.00
E Cullen	300057	Plants for memorial garden	£89.94
		<b>Total</b>	<b>£502.87</b>

## 11. Planning

(Any applications received by the clerk after publishing the agenda will be tabled at the meeting)

**Recommendation:** To put forward comments to CDC planning department on recent applications.

## 12. Correspondence (For information and to inform future agenda items)

## 13. Members community reports (For information only)

To accept reports of minor items from Councillor's and inform future agenda items

## 14. To agree and note the time and date of the next Parish Council Meeting

**Recommendation:** That the next meeting is to be held on Thursday 8<sup>th</sup> September 2016 at 7.30pm in the Club House.

*A Mallinson* (Clerk to the Council)