

# Lothersdale Parish Council

Clerk - Andrew Mallinson,  
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9<sup>th</sup> January 2016

To members of the council, you are hereby summoned to attend the meeting of Lothersdale Parish Council, to be held on Thursday 14<sup>th</sup> January 2016 at 7.30pm in the Club House for the purpose of transacting the following business.

*A Mallinson* (Clerk to the Council)

Members of the public may address the council prior to the meeting. (Maximum total time allowed of **15 minutes**), but may not speak when the council is in session unless invited to do so by the chairman. Recording is allowed at Parish Council meetings which are open to the public, please give due regard to the Council's protocol on audio/visual recording and photography at public meetings, a copy of which is available to download from the web site. Anyone wishing to record is asked to contact, prior to the start of the meeting, the clerk whose details are at the top of the agenda. We ask that any recording is clearly visible to anyone at the meeting and that it is non-disruptive

## AGENDA

1. **Apologies:** to consider apologies for absence from members
2. **Disclosures of Interest**
  - (a) To record any Councillors disclosable pecuniary interests (DPI) in relation to items on this agenda. Councillors are to declare any disclosable pecuniary interests that they may have in items appearing on this agenda (section 30 (3) Localism Act 2011, appendices A and B)
  - (b) To receive, consider and record Councillors requests for DPI dispensation (section 31 Localism Act 2011) in connection with items on this agenda. (Applications for this must be made in writing to the clerk prior to the meeting)
3. **Minutes**

**Recommendation:** To accept the minutes of the meeting held on 10<sup>th</sup> December 2015.
4. **Reports from invited guests**
5. **Village maps and signs**

(Cllr Barrows) This item was deferred from previous meetings. A verbal update will be presented at the meeting.  
To consider costs involved in reproducing village maps, a new map for the notice board and "Welcome to Lothersdale" signs.
6. **School licence agreement**

The school has changed its name and status and therefore needs to enter in to a new contract with the Parish Council. The licence allows the school to use the play facilities from 8.30am until 5pm during term time with an annual premium of £1150.  
**Recommendation:** That the new licence agreement is agreed and is signed by the chairman as a true record and that the fee is reviewed every twelve months.

## 7. Budget setting for 2016/17

The precept is set in January 2016 for the new financial year. Budget discussions have taken place since November 2015 to create a budget in line with local requirements, with opportunities for local residents and Councillors to be involved in the process. The clerk has provided documents to assist in the process

**Recommendation:** That the precept figure and budget is set for the 2016/17 financial year budget.

### Draft budget proposals

Income		2015-16	2016-17
Precept		£18,162	£16,205
Bank interest		£140	£140
Wayleave		£15	£15
Marquee Hire		£0	£0
Lothersdale Book of Walks		£0	£0
Grants		£3,000	£3,000
VAT refund		£300	£500
Other income		£200	£200
School licence fee		£1,150	£1,150
		£22,967	£21,210
<b>Expenditure</b>			
Staff salaries		£3,500	£4,200
Admin expenses		£450	£150
Training		£100	£100
Village maintenance		£7,000	£5,000
Park projects		£6,000	£4,000
Subscriptions		£260	£260
Room hire		£200	£200
Insurance		£1,000	£1,000
Street lighting/electricity		£600	£1,200
Street lighting/maintenance		£500	£1,500
Section 137 payments		£50	£100
Audit fees		£200	£300
Web site		£210	£400
Road sweeping		£800	£800
Provision of Grit		£500	£500
Miscellaneous		£500	£500
Elections		£1,000	£0
<b>Total expenditure</b>		£22,870	£20,210
<b>Total income</b>		£22,967	£21,210
<b>Unallocated income</b>		-£97	£1000

## 8. Finance

**Recommendation:** To agree the accounts for payment as tabled or presented at the meeting.

Payee	Cheque No.	Details	Amount
A Mallinson	300020	Clerks wages November	£200.49
HMRC	300021	PAYE	£45.60
In-Pulse	300022	Warning signs x 3 inv. 0389	£36.00
Autela Payroll Services	300023	Inv 7420	£50.00
		<b>Total</b>	<b>£332.09</b>

## 9. Planning

(Any applications received by the clerk after publishing the agenda will be tabled at the meeting)

**Recommendation:** To put forward comments to CDC planning department on recent applications.

Planning Ref No.	Site Location	Brief Description of Proposal	Comments
53/2015/16359	3 Peel Terrace, Dale End	Kitchen & bedroom extension plus porch	

## 10. Correspondence (For information and to inform future agenda items)

### 11. Members community reports (For information only)

To accept reports of minor items from Councillor's and inform future agenda items

### 12. To agree and note the time and date of the next Parish Council Meeting

**Recommendation:** That the next meeting is to be held on Thursday 11<sup>th</sup> February 2016 at 7.30pm in the Club House.