

Lothersdale Parish Council

Clerk - Andrew Mallinson,
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5th February 2016

To members of the council, you are hereby summoned to attend the meeting of Lothersdale Parish Council, to be held on Thursday 11th February 2016 at 7.30pm in the Club House for the purpose of transacting the following business.

A Mallinson (Clerk to the Council)

Members of the public may address the council prior to the meeting. (Maximum total time allowed of **15 minutes**), but may not speak when the council is in session unless invited to do so by the chairman. Recording is allowed at Parish Council meetings which are open to the public, please give due regard to the Council's protocol on audio/visual recording and photography at public meetings, a copy of which is available to download from the web site. Anyone wishing to record is asked to contact, prior to the start of the meeting, the clerk whose details are at the top of the agenda. We ask that any recording is clearly visible to anyone at the meeting and that it is non-disruptive

AGENDA

1. **Apologies:** to consider apologies for absence from members
2. **Disclosures of Interest**
 - (a) To record any Councillors disclosable pecuniary interests (DPI) in relation to items on this agenda. Councillors are to declare any disclosable pecuniary interests that they may have in items appearing on this agenda (section 30 (3) Localism Act 2011, appendices A and B)
 - (b) To receive, consider and record Councillors requests for DPI dispensation (section 31 Localism Act 2011) in connection with items on this agenda. (Applications for this must be made in writing to the clerk prior to the meeting)
3. **Minutes**
Recommendation: To accept the minutes of the meeting held on 14th January 2016.
4. **Reports from invited guests**
5. **Village map and signs**
(Cllr Barrows) a verbal update will be given on progress to date.
6. **Sale of computer**
The clerk has advertised the old computer and to date no offers have come forward. Councillors need to consider the most appropriate way to dispose of it and instruct the clerk.
7. **Road sweeping**
To consider and set the next date and time for the mechanical sweeper to operate.
Recommendation: That the date and time for sweeping the main road be agreed.
8. **Tree planting**
The Parish Council have been successful in an application for 400 new trees from the Woodland Trust, which will be delivered in March. In line with the commissioned woodland plan areas for planting need to be prioritised as well as seeking volunteers to carry out the planting.
Recommendation: That Councillors consider the most appropriate planting areas for the trees and the best way in which they can attract volunteers to assist.

9. Children's play equipment

(Cllr Cullen) To consider a rolling programme of replacement or refurbishment of the current children's play equipment, in line with the annual safety inspection and visual inspections and considers funding opportunities.

Recommendation: That the clerk investigates proposals put forward by the council and reports back to a future meeting.

10. Emergency resilience of the village

(Cllr Cullen) To analyse how the village coped during the floods, what lessons can be learnt and what needs to be improved in the event of another emergency situation.

11. Audit process

(Clerk) The local audit regulations 2015 have changed the process in which parish councils carry out an external audit, especially for those councils with a turnover of less than £25k. There is an option to opt out of the new process or remain the same. (supporting documents will be provided at the meeting with further explanation)

Recommendation: That Councillors consider the options and the implications of the new audit regulations.

12. Finance

Recommendation: To agree the accounts for payment as tabled or presented at the meeting.

Payee	Cheque No.	Details	Amount
A Mallinson	300026	Clerks wages January	£200.49
HMRC	300027	PAYE	£45.60
Lothersdale Village Trust	300028	Inv 144 Room hire	£42.00
		Total	£288.09

13. Planning

(Any applications received by the clerk after publishing the agenda will be tabled at the meeting)

Recommendation: To put forward comments to CDC planning department on recent applications.

Planning Ref No.	Site Location	Brief Description of Proposal	Comments
53/2016/16530	Quarry House, Babyhouse Lane	Retrospective application to erect boiler outhouse, porch and conversion of garage to living room. Application for an extension to create downstairs utility, dining area, WC, storage space and upstairs two new bedrooms and bathroom	
53/2016/16563	Surgill Lodge, Cowling Hill	Conversion of garage to habitable room	

14. Correspondence (For information and to inform future agenda items)

15. Members community reports (For information only)

To accept reports of minor items from Councillor's and inform future agenda items

16. To agree and note the time and date of the next Parish Council Meeting

Recommendation: That the next meeting is to be held on Thursday 10th March 2016 at 7.30pm in the Club House.