

Lothersdale Parish Council

Minutes of Lothersdale Parish Council held on Thursday 9th July 2015 at 7.30pm In the Clubhouse

Present: Councillors E Cullen (Chair), N Wilson, E Mitchell and C Cowgill

In Attendance: 2 members of the public and A Mallinson clerk.

07/1 Apologies:

Apologies accepted from Cllr P Mulligan, Cllr Fairbanks and Cllr Barrows due to other commitments

07/2 Declaration of Interest:

Cllr Cowgill declared a pecuniary interest in item 9, refurbishment of benches, when discussing the quotation for work. Cllr Cullen disclosed a personal interest in planning item 53/2015/15929 as he lives in proximity of the application.

07/3 Minutes

Resolved: That the minutes of the meeting held on the 11th June were approved.

07/4 Reports from invited guests

None

07/5 Review of standing orders

The clerk went through the following policies that needed adding to the standing orders. The new policies were in preparation for the parish council heading towards being registered for foundation status, as recognised by the National Association of Local Councils.

1. Financial regulations
2. Email policy
3. Data management and freedom of information
4. Working group remit policy
5. Nominated publications officer
6. Complaints procedure
7. Standing orders and related policies

Resolved: That the new standing orders and related policies were accepted and signed by the chair with all Councillors to receive hard copies.

07/6 Accounts for 2014/15

The clerk reported that the internal auditor had completed his work and then presented copies of the final accounts to Councillors for consideration. The accounts will be made available on line for inspection as required by the new Transparency code. The annual governance statement was completed by the council so that the accounts and accompanying documentation could be sent to the external auditor.

Signed –

Cllr E Cullen

Date – 10th September 2015

Resolved: That the annual governance statement and the audited accounts be signed by the chairman as a true record. That the clerk sends the accounts to the external auditor for comment and that the accounts be put on the web site following the guidance of the transparency code for small parish councils.

07/7 Request from the primary school

The clerk had received a request from the school to have more permanent markings placed on the grass play areas at no cost to the council. Councillors were concerned that the ongoing flooding issues may require the field to be dug up at some point and did not want the liability of reinstating any work done by the school.

Resolved: That the clerk writes to the school granting them permission to mark out the grass sports area but without accepting any liability to reinstate the lines if the field has to have work done on it to rectify any flooding problems.

07/8 Village maps

Cllr Cullen has obtained an 1890 Tithe map of the village and will investigate costs to have it copied so that it can be put on display.

Resolved: That the item be deferred to the September meeting so that Cllr Barrows and Cullen can present costs for village maps.

07/9 Refurbishment of benches

A quote has been received for £390 to strip down, have the metal work dipped, cleaned and painted, supply new timber rails and fixings for two of the old benches in the park. Further costs would be incurred once a suitable location had been chosen to site the benches. A site meeting with Councillors was required to choose a preferred site for these benches and any new benches that may be purchased.

Resolved: That JC Cowgill be appointed to refurbish two benches as outlined at a cost of £390.

07/10 Maintenance of the war memorial

Cllr Cullen put forward options for the continued upkeep of the war memorial that may encourage others to volunteer. Plant types and numbers would need considering to ensure that it looks its best at all times. It was proposed that a budget be set aside that volunteers could access to purchase plants and other items.

Resolved: That a budget of £300 be set aside for this financial year for the purchase of plants.

07/11 Picnic benches

The clerk had obtained various quotes from companies that supplied recycled plastic benches and presented them to the meeting. Some suppliers had offers on which pushed the budget over the £1000 already agreed. Consideration was given to the offers, the styles and colours of the benches.

Resolved: That the clerk takes advantage of the offer from British Recycled Plastic and seeks further discounts for the purchase of 2 adult and 2 junior benches and if possible a further adult bench with fixing kits at a cost of £1296.

07/12 Street sweeping

This item was deferred until September

07/13 NYCC nomination to area committee

Resolved: There were no nominations from Councillors.

Signed –

Cllr E Cullen

Date – 10th September 2015

07/14 Finance**Resolved:** That the accounts presented for payment were agreed.

Payee	Cheque No.	Details	Amount
A Mallinson	100891	Clerks wages	£182.49
HMRC	100892	PAYE	£45.60
J C Cowgill	100893	Inv 830, 821 To clean shelter and wood stain & strip down broken benches	£274.70
Tree Plan	100894	To complete a woodland plan	£200.00
J C Cowgill	100895	Inv 822. Repairs to barbeque	£83.15
NYCC	100896	Inv 230000057. Street light maintenance	£57.73
Village Trust	100897	Room hire	£42.00
		Total	£885.67

07/15 Planning**Resolved:** That the following comments from the Parish Council are sent to CDC

Planning Ref No.	Site Location	Brief Description of Proposal	Comments
53/2015/15854	11 The Fold	To fell 1 Sycamore	None
53/2015/15857	Calf Wood House	Works to trees	None
53/2015/15856	3 Brook Street	To fell 2 Sycamore and 2 Cherry	None
53/2015/15830	The Willows, Quarry Road	Demolition and construction of new garage	None
53/2015/15929	Land at The Fold	Construction of 3 dwellings	None
53/2015/15826	The Willows	To fell 2 trees	None

07/16 Correspondence

Noted

07/17 Members community reports

The party in the park appeared to have been a great success and well attended.

07/18 To agree and note the time and date of the next Parish Council Meeting**Resolved:** That the next meeting is to be held on Thursday 10th September 2015 at 7.30pm in the Club House.

Meeting closed at 9.45pm

Signed –

Cllr E Cullen

Date – 10th September 2015