

# Lothersdale Parish Council

## Minutes of Lothersdale Parish Council held on Thursday 12<sup>th</sup> March 2015 at 7.30pm In the Clubhouse

**Present:** Councillors E Barrows (Chair), N Wilson, C Cowgill and Ed Mitchell

**In Attendance:** 2 members of the public and A Mallinson clerk.

### **03/1 Apologies:**

Accepted apologies from Cllr E Cullen due to family commitments, Cllrs Fairbanks and Mulligan due to other work commitments.

### **03/2 Declaration of Interest:**

Cllr Cowgill declared a pecuniary interest in items 8 as he is the current contractor and 9 as he has quoted for the work.

### **03/3 Minutes**

**Resolved:** That the minutes of the 12<sup>th</sup> February 2015 were approved.

### **03/4 Reports from invited guests**

Cllr Fairbank had passed on information to the clerk demonstrating that an investigation was still ongoing regarding a blocked public footpath. NYCC officers will be having a site meeting to evaluate the situation.

### **03/5 To set the date, time and location of The Annual Parish Meeting**

**Resolved:** That the Annual Parish meeting takes place on 9th April at 7pm at the Club House, followed by the normal Council meeting starting at 7.30pm.

### **03/6 To set the date, time and location of The Annual Meeting Of The Council**

**Resolved:** That the annual meeting of the Council takes place on 14th May at 7.30pm at the club house.

### **03/7 Appointment of internal auditor**

**Resolved:** That Nest Egg Financial services at Skipton are appointed as the internal auditor.

### **03/8 Village maintenance contract**

The maintenance contract has come to an end and the current contractor has agreed to continue doing the work on a month by month basis until such time as the work is retendered. Councillors took into consideration the ongoing work in the woodland area and the play area, which will have an effect on the hours required to maintain the area.

**Resolved:** That the chair and deputy chair re-evaluate the contract for maintenance and prepare a new tender document, taking into consideration the program of changes proposed to the recreational area.

Signed –

Cllr E Cullen

Date – 9<sup>th</sup> April 2015

### 03/9 Woodland walk and recreational space plan

Cllr Barrows described the site visit that had taken place with Tree Plan, Cllr Cowgill and the clerk. Amenity and safety aspects were looked at for the whole of the site. River bank erosion, flooded areas, wildlife and general landscaping were discussed. Tree Plan will now prepare a long term plan for the enhancement of the area. It was acknowledged by Councillors that emergency work was required to remove tree stumps and carry out landscaping ahead of the party in the park, which takes place in July. The clerk had obtained 2 quotes for the work. Cllr Cowgill did not take part in the voting due to his pecuniary interest.

**Resolved:** That JC Cowgill be appointed to carry out the works as tendered for and detailed in the quotation, at a cost of £2,450.00. All works to be started as soon as possible to allow time for new grass seed to get established ahead of the park party in July.

### 03/10 NYCC license agreement

The licence is between the Parish Council and NYCC in relation to use of the play areas by the school and is subject to an annual payment of £1150 paid for via the school.

**Resolved:** That the licence terms were approved and duly signed by the Cllr Barrows as chair of the meeting.

### 03/11 Refurbishment of a village finger post sign

Cllr Wilson had carried out further investigations as to the competence of Mr Brookes to carry out the work and had tried to obtain additional quotes for the work from other sources. Due to the nature of the work no other quotations were forthcoming. Work already done by Mr Brookes was looked at and found to be done to a high standard. A time scale would be required for completion so as to inform the local residents.

**Resolved:** That Mr Brookes of Lothersdale be appointed to refurbish the finger post sign at White Hill Lane at a cost of £980.

### 03/12 Finance

**Resolved:** That the accounts presented for payment were agreed.

Payee	Cheque No.	Details	Amount
A Mallinson	100862	Clerks wages	£182.49
HMRC	100863	PAYE	£45.60
Total Tree Services	100864	Works to trees as previously agreed	£4,080.00
JC Cowgill	100865	Inv 768 fencing as per quote & maintenance	£1,049.20
Pennine Playgrounds	100866	Inv 5914 Repairs to play equipment as quoted	£2,598.00
		<b>Total</b>	<b>£7,955.29</b>

### 03/13 Planning

There were no applications to consider

### 03/14 Correspondence

Nothing further to report.

### 03/15 Members community reports

Road sweeping of the village has taken place and has been very well received. A total of six hours work was done and accumulated 4 loads of mixed waste. A date and time for the next session will be on the April agenda. The trees from the Woodland trees would be planted in the playing field on Friday 13<sup>th</sup> at 3.30pm.

### 03/16 To agree and note the time and date of the next Parish Council Meeting

**Resolved:** That the next meeting is to be held on Thursday 9<sup>th</sup> April 2015 at 7.30pm in the Club House.  
Meeting closed at 9.10pm

Signed –

Cllr E Cullen

Date – 9<sup>th</sup> April 2015