

# Lothersdale Parish Council

Clerk: Esther Barrows  
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## Minutes of the Parish Council meeting of 10<sup>th</sup> October 2013, at 7.30pm in the Village Hall

**Present:** Councillor Stephen Cohen (Chairman)  
Councillor Catherine Gott  
Councillor Julian White

Councillor Patrick Mulligan (NYCC)  
Councillor Pat Fairbanks (CDC)

Clerk Esther Barrows

### 10/01 Apologies were received and accepted from:

Councillor Eddie Cullen (Vice-Chair)  
Councillor Mark Wheeler (CDC)

### 10/02 Declaration of Interest:

Cllr White declared an interest in planning item 53/2013/13909.

### 10/03 Reports from invited guests:

County and District Councillors:

Councillor Mulligan reported on the Tour de France coming to Yorkshire in 2014. CDC is expecting thousands of people to visit Craven over the period, with roads being closed for the race. This will have a huge positive impact on the area, with a great advantage to the local economy. He recommended however that local Councils advise residents to not visit Skipton town for the usual supermarket shop over the weekend!

Councillor Fairbank reported on the Brown bin collection. Over eight thousand residents have taken up the offer of registering for the scheme which is a great success for CDC. Arrangements have been made to remove unused brown bins in due course.

### 10/04 Planning:

#### ***Notice of Grant Permission by Craven District Council to Carry Out Development:***

***Application Number: 53/2013/13811***

***Proposal: Felling Of 1 x Elderberry, Felling Of 1 x Conifer And 1 x Conifer Hedge And Thinning Of 1 x Sycamore And 1 x Scots Pine By 10%***

**Location:** *Standfield House, 12 Rook Street, Lothersdale, Keighley. BD20 8EH*  
**Applicant:** *Mrs. J. Waddell*

Craven District council will not make a Tree Preservation Order in respect of the intention to carry out the work on trees in a conservation area

**Notice of Refusal of Permission by Craven District Council To Carry Out Development:**

**Application Number:** *53/2013/13806*  
**Proposal:** *Proposed Siting Of 1no. 23.6m High (Hub) Wind Turbine With A Tip Height Of 34.2m, Creation Of Access Track, Turbine Foundation And Installation Of Underground Cable*  
**Location:** *Procter Heights Farm, Lothersdale, Keighley, BD20 8HN*  
**Applicant:** *Dc21*

*Craven District council has considered your application and REFUSES permission for the proposed development.*

**Notice of planning appeal:**

**Application Ref:** *AP/ 53/2013/13560*  
**Description Of Development:** *Erection Of A 50kw Wind Turbine On A 25m use Tower For Business Use Sited On Agricultural Land.*  
**Site address:** *Land Adjacent To Centre road, Lothersdale, Keighley. BD20 8HN*  
**Appellant's name:** *Mr. Geoff Booth*  
**Appeal ref:** *APP/C2708/A/13/2205868*  
**Appeal start date:** *01/10/2013*

*An appeal has been made to the Secretary of State against the decision of Craven District Council to its decision to refuse Planning consent for the above proposal.*

**To review any planning applications received:**

**Application Number:** *53/2013/13909*  
**Proposal:** *Create A Boiler House to enable A Wood Pellet Bio-Mass Boiler To Be Installed.*  
**Location:** *Fold House, 6 The Fold, Lothersdale. Keighley, BD20 8HD*  
**Applicant:** *Mr. Brown*

*Lothersdale Parish Council were unable to vote on this application as Cllr White declared a personal interest.*

**Application Number:** *53/2013/13931*  
**Proposal:** *Extend Existing House Into Part Redundant Barn. Convert Remaining Area Of Redundant Barn And Outbuilding Into Live-Work Unit. Change Of Use Required For Both Barn And Outbuilding. Extension To Existing Farmhouse. Demolish Existing Double Garage, Resite Garage Onto Footpath*

*Of Dilapidated Barn (Re-Submission Due To Time Lapsed For Approved Application 53/2010/10288).*

**Location:** *Outlath Farm, Lothersdale, Keighley. BD20 8HL*

**Applicant:** *Mr & Mrs M Walton*

*Lothersdale Parish Council raise no objection to the above planning application.*

**10/05 Minutes:**

- i) Resolved: That the minutes of the Parish Meeting held on September 12<sup>th</sup> be signed as a true record.

Clerk's and members' reports on updates and actions taken on matters discussed at the previous meeting:

- a) Village tidy up: The clerk has organized the Craven Herald to visit and record the tidy up on 20<sup>th</sup> October. Arrangements have also been made to pick up refuse sacks, litter pickers, and high-vis vests from CDC. Lothersdale Community Primary School has also very kindly agreed to loan children's high-vis vests.
- b) Tennis net storage: The Clerk has been reassured that the unit will be in place in the next two weeks, and will forward the invoice when the work is complete.
- c) Land Registry: The Clerk informed the council that an overriding interests form needed completing, which was carried out at the meeting. The clerk is to forward this to the solicitors.
- d) Village Map: The Clerk reported that the map was now complete, with 30 smaller copies produced for residents to purchase. Arrangements have been made to display the map after the village tidy up on 20<sup>th</sup> October, with the Craven Herald taking images on the day.
- e) Digley Risk Assessment: The Clerk had met with three contractors to research estimates for carrying out the work recommended by the risk assessment. At present only two estimates have come in, and so the Council is to chase up the final estimate and contact Playdale for costs of parts.
- f) Tree Pruning/Maintenance: The Clerk has met with the Tree Officer at CDC and gone through the recommendations. The officer was in agreement with the report and has also recommended removal of further trees. The clerk is to complete the applications for tree removal work and forward to CDC for approval.
- g) Telephone box: The clerk had contacted BT in regards to the adoption of the kiosk, but unfortunately due to complications the agreement cannot be implemented at this time.

**Action**

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- h) Conservation in Recreation Ground: The Clerk has not had opportunity to apply for is to start the process of applying for funding towards the woodland management plan, and is hoping to carry this out over the next few weeks.
- i) Drainage issue in recreation ground: The Cllrs are to keep the Council informed of any reports/visits around the MuGA.
- j) Village Sign: The Clerk has been unable to secure a meeting about the new street signs. This item is to be removed from the agenda for the present.
- k) New Laptop for Clerk: the clerk ensured that the laptop had a warranty and has proceeded to order the laptop and printer from KTL Partnership. These will remain the property of the Parish Council.
- l) North Yorkshire Youth: the clerk has placed details on the noticeboards
- m) CDC Green Dog walkers Scheme: The Council agreed for the clerk to advertise the scheme, and the information and arm bands have been placed in noticeable points around the village.
- n) SLCC/CDC Pay increase for clerk: SLCC have agreed a small pay increase for clerk's which is to be backdated to April 2013. The council agreed this change.
- o) Tour de France (Yorkshire) Cultural Festival: Funding may be available for community groups and Parish oCuncils to get involved in their own tour de Yorkshire event. The clerk is to research.

Action

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**10/06 Public Question Time:**

There was no adjournment for public question time.

**10/07 Finances:**

Vision ICT	210.00
KTL Laptop	337.20
KTL printer	81.00
Chris Cowgill September Fees	235.20
PKF Auditors	120.00
Esther Barrows Oct fees	<u>195.19</u>
TOTAL	1,178.59

(ii) September 2013

Opening balance	£	
Current account	5,207.54	
Deposit account	<u>15,143.39</u>	
Total	20,350.93	20,350.93
Receipts		
2.9.13 Interest	11.95	
16.9.13 Groundwork	<u>3,694.45</u>	

	3,706.40	24,057.33
Payments		
Esther Barrows expenses	13.17	
Esther Barrows salary August	193.24	
Esther Barrows salary Sep	<u>220.79</u>	
	427.20	<u>427.20</u>
		23,630.13
Closing balance (September)		
Represented by:		
Cleared cheques	-427.20	
Uncleared cheques	-00.00	
Lodgements/petty cash	3,694.45	
Current Account Barclays	5,207.54	
Deposit Account Standard Life	<u>15,155.34</u>	
	23,630.13	23,630.13

### 10/08 Correspondence:

- (i) Healthwatch North Yorkshire: The clerk informed the council that the information had been placed on the noticeboards.
- (ii) YLCA Branch meeting: The clerk informed the Council about the date and time of the latest meeting.
- (iii) Street Lighting Lothersdale Parish: CDC has informed the Council that they will still be charged admin expenses if they continue to get their electricity supply through NYCC. It was suggested that the council research switching suppliers. The clerk is to follow this up.
- (iv) Planning focus newsletter: the latest edition has been placed on the noticeboards, with the web link available online.
- (v) VGC Energy: As a rural community of less than 10,000 residents, Lothersdale PC is entitled to apply for funding to investigate and plan a community renewable project. The clerk is to research this further.
- (vi) Annual Audit: The notice of the conclusion has been placed on the noticeboards for a period of two weeks, giving residents opportunity to comment or request copies from the clerk.
- (vii) CDC Programme for Officer attendance at meetings: CDC officers are offering to attend Parish Council meetings to offer support and guidance. The clerk is to follow this up with an acceptance of the offer.
- (viii) CDC Budget Consultation: The offer for public involvement in the budget process has gone out, with the clerk placing details in the noticeboards.

- (ix) Remembrance Sunday: the clerk has ordered the wreath to be placed at the War Memorial on Sunday 10<sup>th</sup> November. Cllr White agreed to represent the Council at the service.

**10/09 Members' Community Reports:**

**Date of the next meeting November 14<sup>th</sup> 2013**

Signed..... Date