

Lothersdale Parish Council

Clerk: Esther Barrows
8 Rook Street, Lothersdale, BD20 8EH
estherbarrows@hotmail.co.uk 01535 636776

Minutes of the Parish Council meeting of 11th October 2012, at 7.30pm in the Village Hall

Present: Councillor John Brown (Vice Chair)
Councillor Stephen Cohen (Chairman)
Councillor Pat Fairbanks
Councillor Catherine Gott

Clerk Esther Barrows
Gill Cooper (Legal and Democratic Officer, CDC)

Two members of the public were in attendance

10/01 Apologies were received and accepted from:

Councillor Peter Harrison
Councillor Julian White
Councillor Mark Wheeler
Councillor Patrick Mulligan

10/02 Declaration of Interest:

There were no declarations of interest to report.

10/03 Reports from invited guests:

Councillor Pat Fairbank reassured those members of the public present that she had been given authority to report to the Parish Council and residents the outcome of the meeting which was held initially by Craven District Council on 12th September. Pat again advised the residents to continue to use the blue bin as they had always done, and still disregard the letter from Jim Hurst. On 14th September Pat had spoken to Gill Cooper (Legal and Democratic Officer) regarding the letter residents had requested to confirm the decision taken at the meeting. Pat was informed that Paul Florentine (Waste and Recycling Manager) was responsible for issuing the letter to residents. Pat spoke to Paul on 19th September and asked for a letter to be sent out in time for the next blue bin collection. The reason for the delay was due to additional meetings and discussions taking place over this issue. Although the Council was not able to issue a letter at that time, Pat reassured residents that their blue bins will be collected, emptied and returned. Any residents who have returned their blue bins to CDC can request them to be returned if they wish. Although the blue bins were not emptied on Friday 5th October, this was a mistake by CDC and they returned to collect them on Monday 8th October. Pat will keep the Council informed of any updates as they arise.

Lothersdale Parish Council is to wait for a reply from Craven District Council as to the final outcome, but residents are to be reassured that their bins will be collected. The clerk is to write to residents giving details of the work Pat Fairbank has carried out in this regard.

Action

EB

10/04 Minutes

- i) Resolved: That the minutes of the Council meeting held on September 13th be signed as a true record.
- ii) Clerk's and members' reports on updates and actions taken on matters discussed at the previous meeting:
 - a) Blue bin collection: This item was discussed in item 10/03: Reports from invited guests, Pat Fairbank.
 - b) Street lights: The clerk informed the Council that although the funding research is ongoing, NYCC had contacted her with information about switching electricity suppliers to NYCC, to reduce the Councils annual electricity charge. The clerk is to contact CDC to gain a breakdown of the recent bill, and to contact NYCC for further information regarding a possible switchover.
 - c) Localism Bill: This item has been moved forward to the November meeting.
 - d) Tennis net storage: Peter Harrison is to research this further and report back to the Council for the meeting in November. The clerk is to remove the tennis net and store it in the village hall for the present.
 - e) Update on leaning tree in Millennium Walk: The clerk reported to the Council about scrub being left over from the removal of the cherry tree in the Millennium walk. The clerk is to contact the Groundsman to request removal.
 - f) Kirkwells Neighborhood Planning: This meeting and the possibility of creating a neighborhood plan have been moved forward to the November meeting.
 - g) Overhanging bushes: The clerk is to write to residents again regarding overhanging bushes in the village.
 - h) Dog bag prices: Pat Fairbank will report on this issue at a later meeting.
 - i) Adopting a code of conduct: The clerk reported to the Council that she had informed CDC of their decision to adopt the NALC code of conduct. This will be placed in the noticeboards and website, along with the register of interests when they are available from the Council.
 - j) MUGA defects: The clerk was asked to contact Landscape Engineering to request an estimate for replacing the existing land drain pipe with a larger one, to run alongside both edges of the MUGA. This was to aid water flow from surrounding areas. The clerk is to now query the costs and report to the Council.

EB

PH
EB

EB

EB

EB

EB

- k) Website upgrade: The clerk reported that the website hosts have been informed of the upgrade and that payment is to follow. EB
- l) Queen Elizabeth Fields Challenge: The clerk reported on the application process. She is to take photographs and measurements of the recreation ground and to inform the Council of the progress. EB
- m) Village Map: The clerk had researched possible design solutions for replacing the village map. It was decided to contact the original designer to request an upgrade to the map to include new houses and house names. The clerk is also to gain prices for copying onto U/V laminated paper. The clerk is to research and feed back to the council. EB
- n) Post office box/School ceremony: The clerk reported the vandalised post box to Royal Mail, which will be repainted shortly. The School did not respond to the offer of the PC to donate a bouquet of flowers from the village to Danielle Brown at the school ceremony.
- o) Conservation in recreation ground: The School will not be doing the John Muir award for conservation this year. However, the school had applied for 60 shrubs from the Woodland Trust, of which some were to be planted in the Millennium Walk. The clerk is to liaise with the school as to any possible conservation work this year and report to the Council. EB
- p) CDC Budget consultation: This information is now on the website and noticeboards for the public to respond to if they wish.

10/05 Public Question Time:

Two members of the public were in attendance that raised questions about the blue bin collection in the Mill Yard. This item was discussed in item 10/03: Reports from invited guests (Pat Fairbank). EB

10/06 Finances

(i) Resolved: That the accounts presented be paid:

| | |
|--|----------|
| Esther Barrows (Clerk) September invoice | 205.34 |
| Chris Cowgill September Invoice | 345.00 |
| Village Hall Trust Rent 10/10 – 12/12 | 447.00 |
| Vision ICT upgrade | 120.00 |
| Vision ICT Annual Fee | 180.00 |
| Mazars Audit 11/12 | 480.00 |
| | <hr/> |
| TOTAL | 1,777.34 |

(ii) September 2012

| | |
|-----------------|----------------|
| Opening balance | £ |
| Current account | 12721.83 |
| Deposit account | <u>7021.53</u> |

| | | |
|---|-----------------|-----------------|
| | 19,743.36 | 19,743.36 |
| Receipts | | |
| 3.9.12 Interest | 5.71 | |
| 28.9.12 Craven District Council Precept | <u>7,130.00</u> | |
| | 7,135.71 | 26,879.07 |
| Payments | | |
| Esther Barrows July - September Salary | 498.94 | |
| Chris Cowgill August fees | 396.00 | |
| Craven District Council Street Lighting | 1,337.22 | |
| Dog bags | 72.00 | |
| SLCC membership | <u>72.00</u> | |
| TOTAL | 2,376.16 | <u>2,376.16</u> |
| | | 24,502.91 |
| Closing balance (September) | | |
| Represented by: | | |
| Cleared cheques | -1,908.16 | |
| Uncleared cheques | -468.00 | |
| Lodgements/petty cash | 7,130.00 | |
| Current Account Barclays | 12,721.83 | |
| Deposit Account Standard Life | <u>7,027.24</u> | |
| | 24,502.91 | 24,502.91 |

10/07 Correspondence:

- a) Audit for 2011/12: The clerk has received the certified Annual Return, which is to be placed on the noticeboards and website for a period of 14 days for the public to inspect.
- b) ROSPA: Rospa have carried out their annual inspection, despite being cancelled over a year ago. The Parish Council now uses Digley to carry out their inspection. The clerk is to contact ROSPA to query, and request the MUGA to be added to the inspection.
- c) YLCA Branch meeting: The clerk informed the Council of the YLCA Branch meeting on Saturday 20th October at 2.00pm. Settle Victoria Hall.
- d) Parish Liaison Group Meeting: The clerk informed the Council of the Parish Liaison Group meeting on 24th October at 6.30pm. Belle Vue Square, Broughton Road. Skipton.
- e) Police and Crime Commissioners Election: The clerk has placed notices of the upcoming election on the noticeboards.
- f) Community Planning Workshops: The clerk brought to the attention of the Council the free training events for community planning. The posters will be placed in the noticeboards.

| |
|--------|
| Action |
| EB |
| EB |
| EB |
| EB |
| EB |

- g) Remembrance Sunday: The clerk has ordered the wreath for Remembrance Sunday. Stephen Cohen is to ask for a reader for the ceremony. The School has contacted the clerk to inform her that they will be attending the ceremony.
- h) Christmas message for the Parish Magazine: The clerk is to contact the editor of the Parish Magazine for placement of the Parish Council Christmas message.

| |
|--------|
| Action |
| EB |

10/08 Planning:

Application number: 53/2012/12750

Proposal: Single 20KW Micro Wind Turbine Mounted On 18M Monopole, Height to Blade Tip Of 23.2m

Location: Sunnyside Farm, Whitehill Lane, Lothersdale. Keighley. BD20 8HU

Decision notice was expected to be released on 17/9/12, but has not yet been received by the Council.

Application Number: 53/2012/12969

Proposal: 1 x Plum Tree – remove (in conservation area)

Location: Former Bethel Chapel, Lothersdale. Keighley. B20 8HB

Applicant: Methodist Church - Airedale

The Council raises no objections to the above planning application.

Application Number: 53/2012/12923

Proposal: Replacement Of Large Corrugated Iron Clad Barn With A Detached Double Garage And Workshop, With Ancillary Accommodation.

Location: Summers Gill. Lothersdale, Keighley. BD20 8HQ

Applicant: Mr. Guy Taylor

The Council raises no objections to the above planning application.

10/09 Members' Community Reports:

Date of the next meeting November 8th 2012

Signed..... Date