

# Lothersdale Parish Council

Clerk: Esther Barrows  
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## Minutes of the Annual Meeting of Lothersdale Parish Council. 24<sup>th</sup> May 2012. Held at 7.00pm in the Village Hall.

**Present:**

- Councillor John Brown
- Councillor Stephen Cohen (Chairman)
- Councillor Pat Fairbanks
- Councillor Catherine Gott
- Councillor Peter Harrison (Vice Chair)
- Councillor Patrick Mulligan
- Councillor Mark Wheeler
- Councillor Julian White
- Clerk Esther Barrows

Two members of the public were in attendance.

**5/01 Apologies were received and accepted from:**

All councillors were in attendance.

**5/02 Declaration of Interest**

Councillor Catherine Gott declared a personal interest in item 5/09 (b).

**5/03 Election of Officers:**

Chair: Cllr Stephen Cohen was proposed by Julian White, seconded by Cllr Peter Harrison and elected unopposed.

Vice Chair: Cllr John Brown was proposed by Julian White, seconded by Cllr Catherine Gott and elected unopposed.

**5/04 Annual Accounts:**

The council approved the accounting statements for the year ended 31<sup>st</sup> March 2012.

The annual governance statement was approved by the council.

The Annual Return for the year ended 31<sup>st</sup> March 2012 was approved the council.

Notices will be displayed in the village on 11th June 2012 detailing the Notice of appointment date for the exercise of electors' rights. (The opportunity for electors to inspect the accounts and make copies of the Annual Return))

## 5/05 Minutes

- i) Resolved: That the minutes of the Council meeting held on 10<sup>th</sup> May 2012 be signed as a true record.
- ii) Clerk's and members' reports on updates and actions taken on matters discussed at the previous meeting:

- a) Update on MUGA water problem: Cllr Cohen and the clerk met with the administrator (Boyd) to express concern over weed growth and the materials used for the land drains alongside the MUGA. Contact has been sought with Landscape Engineering and the council is hoping the drains will be re dressed shortly. Advice has been given for weed reduction. The clerk is to follow up.

There was also concern expressed over possible damage of drains when the MUGA was being built. An investigative dig was carried out behind the northern quarter of the MUGA. This revealed a blocked drain which seemed to relieve the water flow. No damage was evident. The work also included rodding existing drains running underneath and alongside the MUGA. These are now flowing freely. Cllr Harrison and C. Cowgill (groundsman) recommended the installation of plastic inspection chambers in two areas. Cllr White proposed the installation, Cllr Brown seconded. The clerk was given authority to approve the work.

However, as the dig was filled in this recommendation will now be added to the July agenda.

Chris Cowgill is to tidy the area ready for the MUGA launch on Monday 4<sup>th</sup> June, 2012.

- b) Leaning tree on Millennium Walk: the clerk is awaiting proof of insurance details before commencing the paperwork for the removal of the tree.
- c) Stone Steps update: M. Parker has completed the rebuild of the stone steps. Suggestions on using non-slip concrete were taken and used. The council is happy with the outcome. EB is authorised to forward payment when the invoice arrives.
- d) Tender discussion: Due to MUGA work on the day this discussion was postponed until a mutually convenient time. (Parish Meeting)
- e) Speed Gun: EB met with Nicola Smith, PCSO from Crosshills Police Station. Speed checks were carried out in the village. The clerk is to organise regular speed checks at alternative dates and times, N. Smith has confirmed her willingness and availability to support the parish in this matter. EB to request more positive punitive action is carried out.
- f) MUGA sign update: The clerk has liaised with the Social Club, school, council and designer to bring together the MUGA sign and flyers. The sign has now been installed and the council is happy with the work. The flyers are being posted throughout the village and to the school children in time for the launch.

Action

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g) June meeting date: As the council held an additional meeting in May (the Annual Parish Meeting) the decision has been made to cancel the June meeting. The clerk will call an earlier meeting if the need arises. Notices will be displayed about the forthcoming meeting in July.

Action  
EB

h) Craven District Council art features: The council has been asked if they would consider any possible sites within the village that would be improved with the installation of public furniture and/or an art feature. The council considered this and is happy to put forward the Millennium Walk as a possible site. EB to inform CDC and to liaise with school and C. Johnson (Arts Exhibition Officer).

EB

**The meeting was adjourned at 8.00pm, for the Annual Parish Meeting.  
The Annual Meeting of Lothersdale Parish Council recommenced at 9.00pm.**

i) Kirkwells Neighborhood Planning session: the clerk is to confirm possible dates with cllrs and organise the meeting.

EB

j) MUGA launch: this is to go ahead on Monday 4<sup>th</sup> June at approximately 3pm. The clerk is working with the Social Club and school to organise the launch. EB has arranged for the Craven District Herald to visit, who will be taking photographs this coming week for a future article.

EB

k) Jubilee Village Events funding: The council had donated a further £200 for the Jubilee Party in addition to the £142 to cover the public liability insurance. Concern was raised over donation of profits after the event. EB to query.

EB

l) Came and Company insurance renewal update: the council discussed the premium for this coming year. Particularly the cost of replacing street lights. EB to monitor replacement costs for inclusion 2013 premium. The policy for this coming year has been approved and the clerk is to forward payment.

EB

m) Queens Jubilee tree planting: EB has organized the clearing of the area in the Millennium Walk. The clerk is to meet with the stonemason to confirm the placing of the plaque.

EB

### **5/06 Public Question Time**

Two members of the public attended and raised questions:

Lighting: the clerk and Cllr Cohen gave information regarding the probability of NYCC adopting the village street lights. To replace existing street lights up to standard in the village would cost approximately £33,800. To add additional lighting in the village which would enable NYCC to adopt the street lights could increase the original cost (£33,800) to between £44,350 and £60,100 depending on underground feed availability. EB is to investigate possible funding opportunities.

EB

Potholes: there has been concern over the number of potholes in the village and surrounding areas. Cllr Pat Fairbank had received a letter from one member of the public at the meeting and informed those present that funding cuts had been in place

EB

and only potholes of a certain size were being filled in. EB noted areas of concern and is to contact NYCC for further information.

The subject of street cleaning was also discussed. Recent flash floods had left the roads of Lothersdale and surrounding areas covered in debris and stone. Complaints were raised over residents' lack of care for their streets.

The issue of overhanging bushes came into discussion. Some are blocking light from pavements. EB is to identify the owners of overhanging trees and write letters to residents and landowners.

Dog bag prices are to be queried and Cllr Fairbank informed if an increase has been introduced.

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### 5/07 Finances

(i) Resolved: That the accounts presented be paid:

Nestegg Financial Services	50.00	Internal Audit
Craven District Council (Outstanding electricity charges)	250.00	
Came And Company Insurance	902.17	Parish Council Insurance

(ii) May 2012

Opening balance	£	
Current account	15,030.52	
Deposit account	<u>7,002.89</u>	
	22,033.41	22,033.41

Receipts

Interest	<u>3.77</u>	
Sub-total	22,037.18	22,037.18

Payments

YLCA	182.00	
Relate Donation	20.00	
SLCC Training	75.00	
E. Barrows	225.19	
Chris Cowgill	296.00	
Lothersdale Social Club	<u>200.00</u>	
	998.19	<u>998.19</u>
		21,038.99

Closing balance

Represented by:		
Cleared cheques		
Uncleared cheques	-998.19	
Lodgements/petty cash		
Current Account HSBC	15,030.52	
Deposit Account Standard Life	<u>7,006.66</u>	
	21,038.99	21,038.99

**5/08 Correspondence:**

- a) Planning Application Decision number: 53/2012/12499  
Two Storey Side Extension & Single Storey Rear Extension To Existing House.  
Winter Gap, Lothersdale. BD20 8HT

Craven District council has considered the application and GRANTS permission for the proposed development.

- b) Vitaise donation request. The council have agreed to not donate at this time.

**5/09 Planning:**

**(a) Application Number 53/2012/12620**

Proposal: 20kw Micro Wind Turbine On A 18m Monopole, For Business Use.  
Broom House Farm, Bleara Road. Earby. Skipton. BB18 6LF

The council has objected to the planning application above due to:

- It can be seen from the Pennine Way
- It is out of keeping with the landscape character
- It will be a permanent feature on the skyline
- It would be visible from the National Trail/Pennine Way

**(b) Application Number 53/2012/12622**

Proposal: Conversion And Extension Of Former Chapel To Form One Unit Of Workspace With Ancillary Living Accommodation. Bethel Chapel, Lothersdale.  
BD20 8HB

The council has objected to the planning application above due to:

- The particular detail of the proposed extension to the north.
- Unsympathetic use of adjoining land.

**5/10 Members' Community Reports**

Items were discussed in 5/06 Public Question Time

**Date of the next meeting July 12<sup>th</sup> 2012**

Signed..... Date